



May 5, 2020 Meeting Minutes

Redwood Empire Association of Code Officials

1007-B West College Avenue # 326 Santa Rosa, CA 95401

May 5th meeting was held virtually on WebEx

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 12:08 pm. by Jay Bradford, which was followed by the pledge of allegiance.

2. SELF INTRODUCTIONS (Officers, Guests, Members) skipped because list of attendees was on the screen. There were 28 members and guests in attendance.

3. APPROVAL OF MINUTES -

A motion to approve the March meeting minutes was made by Charles Lucas and seconded. March meeting minutes were approved.

4. OFFICERS REPORTS

President: Jay Bradford –

The executive board meeting was held in March and April with current board members, audit, and education committee attending. We discussed the May 5th, 2020 meeting and using WebEx as our meeting platform for the virtual meeting.

Treasurer: Steve Buffenbarger –

March Account transactions summary:

| | |
|-----------------------------|---|
| Checking beginning balance: | \$28,023.34 |
| Deposits: | \$ 514.57 |
| Debits and Checks: | <u>\$ 1,539.02</u> (checks and withdrawals) |
| Checking ending balance: | \$26,998.89 |

April Account transactions summary:

| | |
|-----------------------------|-------------------|
| Checking beginning balance: | \$26,998.89 |
| Deposits: | \$.22 (interest) |
| Debits and Checks: | <u>\$</u> |
| Checking ending balance: | \$ 26,999.11 |

Vice President: David Willoughby –

Verified checking account balance.

Secretary: Steve Neely –

No report.

Past President: Charles Lucas –

No report.

Program: Gary Fabian from California Building Standards Commission; Keeping Title 24 Neat and Tidy.

- presentation slides are available on the REACO website.

LIAISON REPORTS

BayREN: Christine Condon –

- Online Energy Code Training is scheduled for May and June. See attached schedule and registration.
- Contact Christine Condon at Christine.Condon@sonoma-county.org for more information on all the above.

ICC: Chris Ochoa –

- Shared the monthly ICC report. Also available on REACO website.
- Noted ICC was still celebrating Building Safety Month and has a dedicated website for this: <https://www.iccsafe.org/advocacy/building-safety-month/2020-building-safety-month/>
- Pointed out Government Relations advocacy tab and COVID-19 response on the ICCsafe.org website.
- Code cycle updates and committee deadlines have been extended until June 1, 2020. Certification renewals have been extended to September 1, 2020.
- ICC ABM in Saint Louis I still scheduled to happen.
- See attached ICC Government Relations newsletter for more information.

CALBO: Shane Diller –

- CALBO conference at Indian Wells has been cancelled. Conference portion of the event is scheduled for July 12 – 15 in Carlsbad.
- BOLA graduation postponed and will be held in Brea, CA.
- Web-based training has replaced on site trainings.
- CALBO has created a new committee named the Alternative Housing Committee and is looking for members to analyze and disseminate new Code and Legislative language for ADUs.

ICC Region 1 Charles Lucas –

- The end of March meeting included overviews of financial status, recent activities, and the election of new officers.

SCFPO:

- Jay Bradford reminded they have moved to virtual meetings and have asked us to attend. Also mentioned the joint June meeting may be postponed.

IAEI: Doug Hughes – No report

CSLB: Nancy Springer -

- CSLB is working from home. Finding a lot of unpermitted/unlicensed projects.
- Offering online license renewal.
- Weblink to enforcement and connection to Building Officials.

CEC: Amie Brousseau --

- HERS raters and solar installers are considered essential services.
- Updated Energy Standards with links and an index with hyperlinks.
- Hotline is still open, but you need to leave a voice message.
- Energy Code Ace has online training.

CBOAC: Eric Seabrook --

- Annual Conference and Business Meeting at Morro Bay has been postponed.

AIARE: No Report

CSI: No report

5. NEW BUSINESS

- Next meeting date T.B.D.

6. OLD BUSINESS

- The tax preparer sent in the paperwork and we are still waiting for the State to make the changes. Will continue to follow and make sure it gets resolved.

7. LEGISLATIVE NEWS

8. CODE ISSUES

- An open discussion about COVID-19 issues ensued:
- Sal Lucido asked about REACO facilitating a uniform approach to inspections during this time. Jay replied the Executive Board will discuss this at our next meeting and also suggested if there were some volunteers to work on a subcommittee, that would be helpful.
- Jay also referred the membership to the Sonoma County Economic Development Board's website where one can find the latest information for businesses about what is allowed (under Coronavirus Business resources Guide).
- Steve Buffenbarger offered to email his protocols to the membership as a way of initiating a more robust discussion and feedback for conducting inspections.
- Rob Spalding replied that Sonoma county Building Department is honoring all inspection requests. Determination of whether their project is "essential" is made by the homeowner. He also noted that all inspections at this time are virtual which led to a discussion of the merits of virtual inspections.
- Steve Neely offered to make available to the group City of Santa Rosa guidelines and protocols for inspections (attached to these minutes).
- More discussion can be accessed through the REACO website and the whole meeting is posted there.

9. ADJOURNMENT

The meeting was adjourned at 1:45 pm by Jay Bradford.

The next meeting; To Be Determined

ICC [Government Relations](#) Chapter Monthly Update – May 2020

Follow @ICC_GR on Twitter for breaking news & announcements throughout the month



Now, **more than ever**, Building Safety Month is an important event for all communities. Community safety doesn't just happen. The public safeguards for life, health and property require great planning and diligent updating to meet new challenges. That's why, in the middle of this global crisis, Building Safety Month has more urgency and more appreciation than ever before. A Building Safety Month resources kit is coming, sponsored by the [American Concrete Institute](#), this chapter kit consists of materials to help you raise building safety awareness throughout your community, including:

- [Building Safety Month general brochures](#)
- [Everyone Needs Water brochures](#)
- [Building Codes brochures](#)
- [Kids' Activity Books](#)
- Pens, cups, and stickers

Most of these materials are available for free download. Check out ICC's [virtual events](#) guide to help you plan ways to spread the building safety message online. Complimentary Building Safety Month posters are available while supplies last. If you are interested in receiving two free posters, please email chapters@iccsafe.org. Include the name and mailing address of the person who should receive the posters. The Building Safety Month poster is also available for free download and digital use [here](#). Additional Building Safety Month promotional and educational resources are available at www.buildingsafetymonth.org. Join us online using the hashtag #BuildingSafety365.

Code Council celebrating Building Safety Month with a set of four free webinars during May

Due to COVID-19, the International Code Council canceled all in-person Building Safety Month events for 2020. In lieu of celebrating together in person, the Code Council has developed a [set of free, virtual events](#) to be held throughout the month of May. Join us and our partners next month to discuss topics related to building safety, building codes and code compliance:

- **May 7 - [Disaster Preparedness](#)** – Former FEMA Administrator Brock Long and current Deputy FEMA Administrator Cristine McCombs, hosted by Karl Fippinger
- **May 14 - [A New Standard for Rating Whole-House Water Efficiency](#)** - Ryan Meres & Dave Walls.
- **May 20 - [The Effects of COVID-19 on the Building Safety Industry](#)** - Panel sponsored by [NAHB](#) and hosted by Sara Yerkes
- **May 29 - [Deck Safety and the Codes](#)** - Glenn Mathewson.

Sustainability Membership Council is set to release daily videos on Building Safety Month themes

The ICC Sustainability Membership Council is releasing daily videos on its [Twitter](#), [Linkedin](#) and [Facebook](#) channels to examine the themes of Building Safety Month and how they intersect with safety, energy efficiency and sustainability, and training and education. The [first video](#) in the "VOICES of Building Safety Month" series is available and features Greg Johnson, chair of the Sustainability Membership Council Governing Committee and a former member of the Code Council Board.

New NIBS report refines overall benefit to cost ratios of using building codes to mitigate damages

The recently-released update from the National Institute of Building Sciences to its ["Natural Hazard Mitigation Saves"](#) report found that private sector building retrofits can provide \$4 in mitigation savings against natural hazards for every \$1 invested. Retrofits to current code flood mitigation measures produce \$6 in benefits for every \$1 invested. Researchers noted that retrofitting structures to the International Code Council's Wildland-Urban Interface Code could provide, conservatively \$2, and as much as \$8, in mitigation benefits for each \$1 invested. [Read more here](#).

YOUR HELP IS NEEDED: Federal aid to states can be used to enable code departments to work virtually

Data from a [recent survey](#) by the Code Council shows many code departments do not have all the tools and systems in place to work virtually. Without resources to assess needed codes and standards and conduct operations virtually, departments—and the building, fire, plumbing, and mechanical officials

and inspectors that comprise them—do not possess the capability to provide essential functions. Virtual capability needs have also created challenges for ongoing construction and the construction we'll need in the future that will help drive our economic recovery. Your help is needed. The federal government has allocated billions of dollars for states and local governments to respond to the pandemic through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Eligible expenses within a \$150 billion state and local relief fund include "expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions." However, just because it's an eligible expense does not mean that governmental funding recipients will choose to help their code departments make the transition to virtual work. **We need your help to convince them.** Please join us in advocating for these measures by visiting our Coronavirus Advocacy Resources page and review these resources:

- [Code Council Fact Sheet](#): CARES Act Funding for Building and Fire Prevention Departments
- [ICC Pulse Podcast](#): Coronavirus Aid, Relief and Economic Security (CARES) Act
- [Code Council Talking Points](#): Support CARES Act Federal Funding for Virtual Solutions for Code Departments

Please [connect with your state's ICC Government Relations staff liaison](#) to coordinate your advocacy.

Newly released ICC annual report shows accomplishments in customer service and business expansion

A well-constructed and attractive report is available online to Code Council members, titled "**The 2019 International Code Council in Review**," which features ICC's major accomplishments and events of the past year. Key topics include successes in customer service, global expansion of the I-Codes, diversification of ICC's portfolio and expanded offerings for clients and members produced by growth in the organization. [A .pdf download of the report is available by clicking here.](#) "This year, we continued to welcome the next generation of building safety professionals and improve projects within the Safety 2.0 initiative," ICC Board President Greg Wheeler, CBO, said. "The development of the high school and college technical training programs, Chapter Leadership Academy, Military Families Career Path Program, and Emerging Leaders Membership Council has helped us deliver on our initiative focused on recruiting new Code Council members and building industry professionals." Code Council CEO Dominic Sims called attention to the growing voice ICC has developed in expanding the importance of resilience nationwide and abroad. "In 2019, we made Code Council history with the acquisition of NTA; we recommitted ourselves to excellent customer service; and with the opening of our first overseas office in Dubai, we have expanded our global footprint," Sims said. "These major initiatives in conjunction with the completion of our Vision 2025 Strategic plan have concentrated our efforts on the future growth, stability and success of the association. Now, more than ever, we are positioned to fulfill our mission and serve the entire building safety industry with a comprehensive suite of products and services."

Major voices backed HUD's acceptance of modern codes as meeting accessibility requirements

More than 30 organizations and businesses recently announced their support for the U.S. Department of Housing and Urban Development's (HUD) proposed rule to recognize the 2009 **ICC A117.1** Accessible and Usable Buildings and Facilities standard, 2009 International Building Code (IBC), 2012 IBC, 2015 IBC, and 2018 IBC as "safe harbors" for compliance with the Fair Housing Act's (FHA) accessibility requirements. Led by the International Code Council, the coalition's statement notes that existing safe harbors are now outdated as compared to updated building code requirements and are applicable to only one state with statewide adoption of the IBC. The current system of compliance may result in noncompliance with updated codes, which makes HUD's proposal to broaden its list of recognized safe harbors a critical decision. "Our organizations strongly support the U.S. Department of Housing and Urban Development's (HUD) proposal to recognize the **2009 ICC A117.1** standard and the subsequent IBC editions as 'safe harbors,'" said [Code Council Chief Executive Officer Dominic Sims](#), CBO.

ICC's new digital badges program established to promote greater awareness of code officials

The International Code Council is excited to begin [providing digital badges](#) that recognize code officials' accomplishments and can be shared easily on many different platforms — from social media channels to professional networks. Badges are verifiable, shareable and portable. They represent a code official's credentials, combined with a verifiable description of the knowledge and tests. A digital badge can be accessed from anywhere with an internet connection. Employers can click on a badge and immediately

see that it was issued by the Code Council and is valid. Think of them as extensions of your current certifications and resume. [Read more here.](#)

Government Relations' Karl Fippinger hosts introspective series of webinars on responses to COVID-19

You can view for free the series of highly informative webinars featuring code officials and experts from around the nation on how the built environment and code officials are responding to the disruptions and dangers posed by the COVID-19 pandemic. The series of webinars, titled **"Code Officials Roundtable Webinar Series: Responding to COVID-19,"** were moderated by Karl Fippinger, ICC Vice President, Fire and Disaster Mitigation, during four dates in April. The series focuses on building safety challenges presented by quarantine areas in healthcare facilities, the cascading effects of COVID-19 on the affordable housing market and federal funding related to the Coronavirus Aid, Relief, and Economic Security Act (CARES) Act. The panel members for the series included:

- **Dan Dockery**, Chair of the ICC Building Membership Council, CBO Winston-Salem/Forsythe County, N.C.
- **Gary West**, Chair of the ICC Fire Service Membership Council, Director of Field Operations for the National Fire Sprinkler Association and former Tennessee State Fire Marshal.
- **Ed Lisinski**, Vice Chair of the Building Membership Council, Director of Building Inspections and Neighborhood Services, West Allis, Wis.
- **Randy Metz**, Battalion Chief and Fire Marshal, Carlsbad Fire Department, Carlsbad, Calif.
- **Michael Wright**, Deputy Chief, West Allis Fire Department, West Allis, Wis.

The series was sponsored by the Code Council, the Fire Service Membership Council and the Building Membership Council. The series is posted on YouTube and is linked to [Coronavirus Response Center webpage](#) at the top of [this page for Free Webinars.](#)

Lee Clifton explains why the International Swimming Pool & Spa Code is gaining traction nationwide

In a column titled **"[A code is more than a standard](#),"** Charles Lee Clifton, ICC Senior Director of Plumbing, Mechanical and Fuel Gas Resources, says recent efforts to educate state and community leaders on the functions of the International Swimming Pool & Spa Code has led to a quickly growing number of International Swimming Pool & Spa Code adoptions. Clifton said a six-hour course on the code, available online as a video conference, is the result of a partnership between ICC and Pool & Hot Tub Alliance (PHTA). "This training is not just for building officials," Clifton said. "Many pool and service contractors have taken this new course. They have indicated their approval of the course as giving them a clear understanding of how to build or repair a pool or spa and ensure it is safe to use." The ISPSC is the first and only comprehensive model swimming pool and spa code available for states and localities to adopt. It is the only model code that addresses all (public and residential) types of pools and spas and covers all aspects of construction & design; including barriers, entrapment prevention, materials, finishes, dimensions and slopes, exits and entries, circulation, sanitization, signage and depth markers, and energy efficiency. It also covers ancillary components such as suction fittings, filters, pumps, motors, heaters, diving equipment, ladders and steps. It is part of the family of ICC model codes and was developed jointly with the PHTA. The [ISPSC four-part webinar series](#) will kick off Wednesday, May 13 and continues every Wednesday through June 3. Each 90-minute webinar begins at Noon CT and offers 0.15 Continuing Education Units (CEUs). [Registration is on a first come, first served](#) basis:

- [Key Code Terms, Standards, and Requirements for Pools & Spas](#) | May 13 | .15 CEUs | \$49
- [Pool & Spa Equipment Design, Installation, Sanitation and Disposal Compliance](#) | May 20 | .15 CEUs | \$49
- [Design and Permit Requirements for Residential Pools](#) | May 27 | .15 CEUs | \$49
- [Design and Permit Requirements for Commercial Pools](#) | June 3 | .15 CEUs | \$49

Personal protective equipment is the focus of \$100 million funding to fire service through FEMA

FEMA is providing \$100 million in supplemental FY 2020 funding for personal protective equipment (PPE) and related supplies to the fire service community to prevent, prepare for, and respond to the COVID-19 pandemic. The Fiscal Year (FY) 2020 Assistance to Firefighters Grant – COVID-19 Supplemental Program (AFG-S) provides funds for the purchase of PPE and related supplies for our nation's first responders during the coronavirus (COVID19) response. Through this funding opportunity, FEMA will directly award funding for PPE and other supplies to fire departments, State Fire Training Academies

(SFTAs), and nonaffiliated Emergency Medical Services (NAEMS) organizations to support first responders with COVID-19 response. [Read more here](#). Additionally, the application period for Fire Prevention and Safety (FP&S) grants is now open. There is \$35 million in funding available. The application period closes at 5 p.m. ET on Friday, May 29. For more info: [grants.gov](https://www.grants.gov) and [FEMA website](https://www.fema.gov). Fire departments and other applicants requiring assistance should email the AFG Help Desk or call the help desk at 1-866-274-0960 during business hours, Monday through Friday.

"Maintaining Building Safety During the COVID-19 Pandemic" document series available to members

A "[Maintaining Building Safety During the COVID-19 Pandemic](#)" document series has been written to outline important considerations and a set of potential solutions for code departments related to permitting, plan review, inspections and the codes. They are titled:

- [Considerations for Moving Permitting and Plan Review Online](#)
- [Considerations for Virtual and Remote Inspections](#)
- [How the International Codes Facilitate Our Response](#)

The Code Council has compiled examples of how building departments and jurisdictions are responding to the pandemic. As your member association, the Code Council is committed to helping members weather this pandemic crisis and connect with others around the world dealing with the same problems and concerns. Some Code Council chapters are tracking department statuses in their area and they are found on the Coronavirus Response Center.

Building Safety Journal compares how U.S. and other nations set up temporary healthcare facilities

Because of the urgency to erect what will ultimately be temporary healthcare buildings to respond to the waves of COVID-19 patients, the normal regulatory compliance routes are often not practical. Each jurisdiction in the U.S. is creating its own pathway, often relying on guidance from the Centers for Medicare and Medicaid Services (CMS), the U.S. Army Corps of Engineers, and the Federal Emergency Management Agency. The latest Building Safety Journal examines similar efforts in several other nations. [Read here](#). The Code Council also recently released a white paper titled "Structures Used for Temporary Healthcare Use." [Download it here](#).

Guy Tomberlin to help lead the Code Council's efforts to advance PMG codes, standards and resources

The International Code Council named Guy Tomberlin as its new Vice President of Plumbing, Mechanical, Fuel Gas, and Swimming Pool Codes (PMG) Programs and Resources. Tomberlin brings more than three decades of experience. In his new role, Tomberlin will strategically facilitate the adoption and implementation of the International Plumbing Code, International Mechanical Code, International Fuel Gas Code and International Swimming Pool and Spa Code. Tomberlin will help to lead the Code Council's efforts to respond to viral health-related threats such as Legionella and COVID-19 through the use and advancement of the PMG codes. Tomberlin served as the senior regulatory engineer for codes and regulatory services at Underwriters Laboratories (UL). There, he was the designated lead for PMG code development and code official support related activities. Before his tenure with UL, for nearly 35 years Tomberlin assumed many building safety roles within the building department for Fairfax County, Virginia. Tomberlin is a past president of the International Code Council, the Virginia Building and Code Officials Association, the Virginia Plumbing and Mechanical Inspectors Association and the Code Council Region VII Chapter.

Call for Committees 2021-2022 Code Development Cycle application deadline is June 1

[Applications are being accepted](#) until June 1 for the following Committees. Download applications here.

- 2021/2022 Code Committees – responsible for the review and evaluation of code change proposals submitted to the 2021 I-Codes.
- 2021/2022/2023 Code Interpretation Committees – provide technical support for adopting jurisdictions by processing official interpretations for the I-Codes.
- 2021/2022/2023 Code Correlation Committee – responsible for evaluating matters of consistency, coordination and format in the I-Codes.

The 2021/2022 Code Development Schedule is now available. [View here](#).

Call deadline is May 22 for new members of the ICC Professional Development Council

ICC is issuing a call for new members of the Professional Development Council (PDC). If you are interested in having a say in the governance of the ICC National Certification exams and/or the ICC Education program, now's the time to apply, the application closing date is May 22nd, 2020. The PDC is comprised of two committees: The Certification Committee [CC] and the Education Committee [EC]. The CC and EC are each made up of six members, with ICC Board of Directors liaisons and PDC Chair. The CC and EC members are appointed by the ICC Board of Directors for three-year terms. Currently, there will be 4 positions open on PDC (2 for the CC and 2 for the EC). [Read more here](#).

Special Notice: Extended grace period for expiring ICC memberships deadline is June 1

All [currently active membership accounts](#) that were due to terminate in March, April or May will be given a grace period to continue through June 1. Membership Services will continue to send electronic invoices and reminders for payment, though the grace period will continue until June 1. This extension covers all Code Council member categories. Renewals and new memberships may be purchased online or by calling 888-ICC-SAFE x33804 or through email at members@iccsafe.org.

Deadline is extended until June 30 for the ICC Innovation in Code Administration Award

The International Code Council's **Innovation in Code Administration Award** recognizes fire and building departments for innovation in the delivery of code administration services to their communities. Sponsored by the [ICC Government Relations Department](#), the [International Association of Fire Chiefs Fire and Life Safety Section](#), and the [National Association of State Fire Marshals](#), the Innovation in Code Administration Award recognizes fire and building departments for new and innovative approaches to delivering code administration services as part of their overall approach to [Community Risk Reduction](#). The deadline to submit an application for the 2020 Innovation in Code Administration Award is **June 30, 2020**. Email completed applications to: InnovationAward@iccsafe.org. Click [here for an application](#).

Floods, fire and high winds call for the need for more volunteers to the Disaster Response Alliance

The [International Code Council](#) and the [National Council of Structural Engineers Associations \(NCSEA\)](#) are calling on members, stakeholders and communities that the [Disaster Response Alliance](#) maintains a national database of skilled, trained and certified building safety professionals who are standing by and ready to assist communities in need. Federal, state, local, tribal and territorial entities may [request assistance](#) online, and the Disaster Response Alliance has assembled a cadre of skilled code officials, engineers and others from across the country who are willing to assist with post-disaster safety assessments, building damage assessments, inspections, and provide surge support for other code-related functions. The Disaster Response Alliance is always [looking for volunteers](#). Architects, engineers, code officials and other building safety professionals willing to make a difference during times of disaster are encouraged to apply. The Disaster Response Alliance is also looking for individuals with specialized skills, knowledge or abilities such as plans examiners, permit technicians and building inspectors. Volunteers must have certification from the International Code Council's **When Disaster Strikes Institute**, the California Governor's Office of Emergency Services (Cal OES) Safety Assessment Program, or training on the ATC-20 and ATC-45 standards from the Applied Technology Council.

Code Council's education, testing, certification team expand opportunities during emergency period

The International Code Council is committed to the health, safety and welfare of its members. As the nation continues to respond to COVID-19, ICC staff remain dedicated to upholding that commitment and helping building safety professionals like you navigate through the developing crisis. We understand this is an unprecedented situation, so we're working to identify flexible solutions to help you with your training, testing, and certification needs. [Learn more by clicking here](#).

Seismic functional recovery, resilience is the Building Safety Month Twitter chat at #CODEversation

Join the #CODEversation at 3:00 p.m. Eastern on May 12 with Ryan Colker ([@rmcolker](#)), Vice President of Innovation at ICC and Executive Director of the Alliance for National & Community Resilience, and Susan Dowty ([@sdowtyICC](#)), Regional Manager for Government Relations at ICC, as they host this year's [Building Safety Month Twitter chat](#) that will cover seismic functional recovery and resilience.

Got Pulse? Episode 27 features second part of interview on copyright issues and the Code Council

As part two of ICC's copyright series, Code Council Executive Vice President & Director of Business Development [Mark Johnson](#) interviews Master Code Professional [Glenn Mathewson](#) for his member perspective on copyright issues and the International Codes. [Click here](#) to listen. And don't miss **Episode 26** next door. Code Council Vice President of Government Affairs [Gabe Maser](#) explains the Coronavirus Aid, Relief and Economic Security (CARES) Act. Maser discusses the stimulus package and how it can help state, local, tribal and territorial governments.

Upcoming from the [ICC Learning Center](#): Institutes, training, seminars, webinars, etc.

Online learning is available from the ICC Learning Center. Find course listings you'd like to attend in the [Learning Center](#) using the Search function. Single-day training events are an opportunity to focus on topics to ensure your code knowledge stays up to date, with some seminars offering a Virtual Classroom option so you can participate in the event from any location with an internet connection:

- May 13 - [Key Code Terms, Standards, and Requirements for Pools & Spas.](#)
- May 20 - [Pool & Spa Equipment Design, Installation, Sanitation and Disposal Compliance.](#)
- May 26 - [Mass Timber Building and the IBC®.](#)
- May 27 - [Design and Permit Requirements for Residential Pools.](#)
- June 3 - [Design and Permit Requirements for Commercial Pools.](#)
- June 4 - [2018 IECC® Essentials.](#)
- June 9 - [Advanced Legal Aspects of Code Administration.](#)
- June 11 - [Accessibility & Usability: Commercial and Residential.](#)
- July 9 - [2018 IRC Essentials.](#)
- July 21 - [Inspector Skills.](#)
- July 22 - [Basic Code Enforcement .](#)
- July 23 - [2018 IBC Means of Egress.](#)
- August 13 - [Essential Skills for Rising Leaders.](#)
- August 18 - [Effective Communication.](#)
- August 25 - [Mass Timber Building and the IBC®.](#)
- September 1-2 - [Permit Tech Institute.](#)
- September 10 - [Formulating an Effective Code Enforcement Program.](#)
- September 30 - [Millennials in Code Enforcement.](#)
- November 18 - [Essential Skills for Rising Leaders.](#)
- Available daily online, [2015 Permit Technician 14 Study Guide.](#)
- Available daily online, [IRC® Online Study Guide for Residential Building Inspectors B1.](#)



BayREN 2019 Energy Code Trainings – June 2020

All BayREN trainings are **online** at this time.

Nonresidential New Construction

Tuesday, 6/2/2020 8:00-9:30 am

This course will provide a basic review of nonresidential new construction energy code.

Topics Covered: Comprehensive nonresidential energy code compliance processes, compliance forms, prescriptive and performance approaches, commissioning, and acceptance testing, with a focus on new construction, larger additions.

Target Audience: Permit technicians, plan checkers, field inspectors

Duration: Short Course (90 min)

Register here: https://zoom.us/webinar/register/WN_qNxTmNR8QSWr0fntv7PzaA

Residential New Construction

Tuesday, 6/9/2020 8:00-9:30 am

Description: This course provides a basic review of residential new construction energy code.

Topics Covered: Comprehensive residential energy code compliance processes, compliance forms, prescriptive and performance approaches, and HERS features, with a focus on new construction, larger additions.

Target Audience: Permit technicians, plan checkers, field inspectors.

Duration: Short Course (90 min)

Register here: https://zoom.us/webinar/register/WN_H3DjdqU2Q5i881W0mhweqQ

Nonresidential Tenant Improvements and Alterations

Tuesday, 6/16/2020 8:00-9:30 am

Description: This course will explore nonresidential tenant improvements and alterations compliance issues.

Topics Covered: Nonresidential tenant improvement compliance process, including documentation and field inspection.

Target Audience: Plan checkers, field inspectors

Duration: Short Course (90 min)

Register here: https://zoom.us/webinar/register/WN_PHquJD6gTMaPkWkTdeiTnQ

Home Energy Rating System (HERS) Registry

Tuesday, 6/23/2020 8:00-9:30 am

Description: This course explores the advantages of using the online HERS registry to track and verify compliance forms electronically. Course includes a live demonstration of projects for the jurisdiction in training. Attendees will need to bring addresses for specific projects.

Topics Covered: HERS registry, what projects are required to be in the registry, how to track CF1R, CF2R and CF3R forms electronically so hard copies do not need to be printed.

Target Audience: Permit technicians, plan checkers, field inspectors.

Duration: Short Course (90 min)

Register here: https://zoom.us/webinar/register/WN_nGBzc6MzRWqKzYeTWMA_GQ

Please contact me with questions.

Christine Condon

County of Sonoma Energy and Sustainability Division

Christine.Condon@sonoma-county.org

707.565.2125

2022 Energy Code Pre-Rulemaking Utility Sponsored Stakeholder Meetings

- Visit the [California Energy Codes & Standards \(CASE\) website](https://title24stakeholders.com/) to review 2022 initiatives and participate in the development process stakeholder meetings:
<https://title24stakeholders.com/>

| Meeting Topic | Meeting Date | Meeting Time |
|---|--------------------------|--------------------|
| Lighting <i>Adjust DR Control Requirements for Lighting Systems in Response to Shift to Solid State Lighting (Grid Integration) submeasure added, Multi-zone Occupancy Sensing in Open Plan Offices removed</i> | Tuesday, March 3, 2020 | 8:30 AM -12:00 PM |
| Single Family Whole Building <i>FDD and AWHPs measures removed</i> | Thursday, March 5, 2020 | 8:30 AM - 10:30 AM |
| Nonresidential Envelope Part 1: High Performance Envelope | Tuesday, March 10, 2020 | 8:30 AM - 11:30 AM |
| Nonresidential and Single Family HVAC Part 1: Data Centers, Boilers, Air Distribution, Variable Capacity <i>SF Variable Capacity measure added, Air Distribution submeasure removed</i> | Thursday, March 12, 2020 | 8:30 AM – 12:30 PM |
| Water Heating <i>MF All Electric measure added</i> | Tuesday, March 17, 2020 | 8:30 AM -12:00 PM |
| Grid Integration <i>MF All Electric measure and NR Grid Integration submeasure moved</i> | Thursday, March 19, 2020 | 8:30 AM - 11:30 AM |
| Multifamily HVAC & Envelope | Thursday, March 26, 2020 | 8:30 AM - 12:30 PM |
| Covered Processes Part 1: Refrigeration System Opportunities <i>Steam Trap Monitoring and Compressed Air measures removed</i> | Thursday, April 2, 2020 | 8:30 AM - 11:00 AM |
| Nonresidential HVAC and Envelope Part 2: Reduced Infiltration, HVAC Controls (DOAS, Air Efficiency) | Thursday, April 14, 2020 | 8:30 AM - 11:00 AM |
| Covered Processes Part 2: Controlled Environmental Horticulture | Thursday, April 16, 2020 | 8:30 AM - 11:30 AM |
| Multifamily Restructuring | Thursday, May 7, 2020 | 8:30 AM - 11:30 AM |

California Energy Commission 2022 Code Development Schedule

| Estimated Date | Activity or Milestone |
|-------------------------|---|
| July 2019 - April 2020 | Utility-Sponsored Stakeholder Workshops |
| April, 2020 | All Initial CASE/PUBLIC Reports Submitted to Commission |
| April - August 2020 | Commission-Sponsored Workshops |
| July, 2020 | All Final CASE/PUBLIC Reports Submitted to the Commission |
| July - September 2020 | Express Terms Developed |
| January, 2021 | 45-Day Language posted and set to list serve, Start of 45-Day review/comment period |
| January, 2021 | Lead Commissioner Hearing |
| April, 2021 | Adoption of 2022 Standards at Business Meeting |
| May - November 2021 | Staff work on Software, Compliance Manuals, Electronic Documents |
| May - November 2021 | Final Statement of Reasons Drafted and Approved |
| October, 2021 | Adoption CALGreen (energy provisions) - Business Meeting |
| December, 2021 | CBSC Approval Hearing |
| January, 2022 | Software, Compliance Manuals, Electronic Documents Available to Industry |
| January - December 2022 | Standards Training (provided by 3rd parties) |
| June 1, 2022 | 6 Month Statutory Wait Period Deadline |
| January 1, 2023 | Effective Date |



BayREN 2019 Energy Code Trainings – May/June 2020

All BayREN trainings are **online** at this time.

BayREN Online Trainings - May 2020

After registering, folks will receive a confirmation email containing information about joining the webinar.

2019 Energy Code Changes - Residential

This course will provide an overview of the 2019 residential Energy Code changes.

Topics Covered: Changes to the residential portions of the 2019 Energy Code.

Target Audience: All building department staff

Duration: Short Course (90 min)

When: Tuesday, 5/12/2020 07:30 AM Pacific Time (US and Canada)

Registration link:

https://zoom.us/webinar/register/WN_IAZR-cPXTymflwDyuo47LA

Heat Pump Water Heaters

This course will describe HPWHs, when HPWHs are allowed under the 2019 Code, code requirements for installation, and how to complete compliance forms.

Topics Covered: Overview of water heater technologies and trends, identifying HPWHs in the field, Energy Code requirements for HPWH installations and replacements, Energy Code compliance forms, and requirements specific to HPWHs.

Download a copy of the [Heat Pump Water Heater 2019 Energy Code Assistance Sheet](#) here.

Target Audience: Permit technicians, plan checkers, and field inspectors

Duration: Short Course (90 min)

When: Wednesday, 5/20/2020 03:00 PM Pacific Time (US and Canada)

Registration link:

https://zoom.us/webinar/register/WN_3a0uTOuURioznOwnGASWw

2019 Energy Code Changes- Nonresidential

This course will provide an overview of the 2019 nonresidential Energy Code changes.

Topics Covered: Changes to the nonresidential portions of the 2019 Energy Code.

Target Audience: All building department staff.

Duration: Short Course (90 min)

When: Thursday, 5/28/2020 07:30 AM Pacific Time (US and Canada)

Registration link:

https://zoom.us/webinar/register/WN_hw4qamp5QvWccYnbDuTYFQ



BayREN 2019 Energy Code Trainings – June 2020

All BayREN trainings are **online** at this time.

Nonresidential New Construction

Tuesday, 6/2/2020 8:00-9:30 am

This course will provide a basic review of nonresidential new construction energy code.

Topics Covered: Comprehensive nonresidential energy code compliance processes, compliance forms, prescriptive and performance approaches, commissioning, and acceptance testing, with a focus on new construction, larger additions.

Target Audience: Permit technicians, plan checkers, field inspectors

Duration: Short Course (90 min)

Register here: https://zoom.us/webinar/register/WN_qNxTmNR8QSWr0fntv7PzaA

Residential New Construction

Tuesday, 6/9/2020 8:00-9:30 am

Description: This course provides a basic review of residential new construction energy code.

Topics Covered: Comprehensive residential energy code compliance processes, compliance forms, prescriptive and performance approaches, and HERS features, with a focus on new construction, larger additions.

Target Audience: Permit technicians, plan checkers, field inspectors.

Duration: Short Course (90 min)

Register here: https://zoom.us/webinar/register/WN_H3DjdqU2Q5i881W0mhweqQ

Nonresidential Tenant Improvements and Alterations

Tuesday, 6/16/2020 8:00-9:30 am

Description: This course will explore nonresidential tenant improvements and alterations compliance issues.

Topics Covered: Nonresidential tenant improvement compliance process, including documentation and field inspection.

Target Audience: Plan checkers, field inspectors

Duration: Short Course (90 min)

Register here: https://zoom.us/webinar/register/WN_PHquJD6gTMaPkWkTdeiTnQ

Home Energy Rating System (HERS) Registry

Tuesday, 6/23/2020 8:00-9:30 am

Description: This course explores the advantages of using the online HERS registry to track and verify compliance forms electronically. Course includes a live demonstration of projects for the jurisdiction in training. Attendees will need to bring addresses for specific projects.

Topics Covered: HERS registry, what projects are required to be in the registry, how to track CF1R, CF2R and CF3R forms electronically so hard copies do not need to be printed.

Target Audience: Permit technicians, plan checkers, field inspectors.

Duration: Short Course (90 min)

Register here: https://zoom.us/webinar/register/WN_nGBzc6MzRWqKzYeTWMA_GQ

Please contact me with questions.

Christine Condon

County of Sonoma Energy and Sustainability Division

Christine.Condon@sonoma-county.org

707.565.2125

California Building
Standards Commission
presents

The Challenges of Keeping
Title 24 Neat & Tidy

For Redwood Empire Association of Code Officials



HOW WE STAY CONNECTED TO YOU

- We eavesdrop on your conversations
 - League of California Cities listserve
- We join you at your professional functions
- We offer video and printed educational resources
- We answer our phones!!! ...and emails
- We watch the Legislature too...





POLICY AND LEGISLATION SHAPE
TITLE 24

- See Information Bulletin 19-08 for enacted legislation affecting building standards
 - Wildfire
 - Seismic resilience
 - Alternate non-potable water
 - Tall wood buildings
 - Post-disaster rebuilding



WORKING WITH THE MODEL CODES

- 'Reserved' vs. strike and backfill
- 'Ghost amendments'
- Moving sections/chapters
- 'Carry forward'
- It's not polite to point, but...
- 'Adopt ahead'
- Errata

RESERVED

tion of the refuge area are corridors, lounge or dining areas and other low-hazard areas.

420.7 Reserved.

420.8 Reserved.

420.9 Group R cooking facilities. In Group R occupancies, cooking appliances used for domestic cooking operations shall be in accordance with Section 917.2 of the California Mechanical Code

CALIFORNIA

MODEL



and other low-hazard areas.

420.7 Group I-1 assisted living housing units. In Group I-1 occupancies, where a fire-resistance corridor is provided in areas where assisted living residents are housed, shared living spaces, group meeting or multipurpose therapeutic spaces open to the corridor shall be in accordance with all of the following criteria:

1. The walls and ceilings of the space are constructed as required for corridors.

420.8 Group I-1 cooking facilities. In Group I-1 occupancies, rooms or spaces that contain cooking facilities with domestic cooking appliances shall be in accordance with all of the following criteria:

1. In Group I-1, Condition 1 occupancies, the number of

GHOST AMENDMENTS

2015 IBC:

SECTION 1008

EMERGENCY ESCAPE AND RESCUE

1008.1 General. In addition to the means of egress required by this chapter, provisions shall be made for emergency escape and rescue openings in Group R occupancies in basements and sleeping rooms below the fourth story above grade plane shall have at least one exterior emergency escape and rescue opening in accordance with this section. Where basements contain one or more sleeping rooms, emergency escape and rescue openings shall be required in each sleeping room, but shall not be required in adjoining areas of the basement. Such openings shall open directly into a public way or to a yard or court that opens to a public way.

Exceptions:

1. Basements with a ceiling height of less than 80 inches (2032 mm) shall not be required to have emergency escape and rescue openings.

Agency rulemaking in 2015 for the 2016 CBC:

420.7-420.9 General. In addition to the means of egress required by this chapter, provisions shall be made for emergency escape and rescue openings in Group R occupancies in accordance with Table 1008.3.2(1) and 1008.3.2(2) and Group R occupancies. Basements and sleeping rooms below the fourth story above grade plane shall have at least one exterior emergency escape and rescue opening in accordance with this section. Where basements contain one or more sleeping rooms, emergency escape and rescue openings shall be required in each sleeping room, but shall not be required in adjoining areas of the basement. Such openings shall open directly into a public way or to a yard or court that opens to a public way.

2016 CBC:

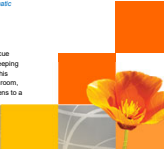

SECTION 1008

EMERGENCY ESCAPE AND RESCUE

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Exceptions:

1. In Groups R-1 and R-2 occupancies constructed of Type I, Type II, Type III or Type IV construction equipped throughout with an approved automatic sprinkler system in accordance with Section 903.3.1.1.

TRACKING MOVING SECTIONS

| | A | B | C | D | E |
|-----|------------------------|---|---|---|---|
| 379 | 1001.3 Maintenance | replace "International" Fire Code with "California" Fire Code | | | |
| 380 | 1001.4 Fire safety | replace "International" Fire Code with "California" Fire Code | | | |
| 381 | 1002.1 Definitions | DSA-AC, HCD-1 & HCD-2 amendments | | | |
| 382 | 1003.1 Applicability | DSA-AC & HCD-1/AC amendments | | | |
| 383 | 1003.1.1 Exception | SFM amendment - add SFM banner to exception | | | |
| 384 | 1003.1.1 | OSHPD 1 & 4 amendment | | | |
| 385 | 1003.1.1 | OSHPD 2 amendment - should be section 1003.1.2 | | | |
| 386 | 1003.2 Exceptions | SFM, DSA-AC, & HCD-1/AC amendments | | | |
| 387 | 1003.3 Exception | SFM amendment | | | |
| 388 | 1003.3.3.1 Horizontal | SFM amendment | | | |
| 389 | 1003.3.4 Clear width | DSA-AC & HCD-1/AC amendments | | | |
| 390 | 1003.5 Elevation | SFM, DSA-AC, & HCD-1/AC amendments | | | |
| 391 | 1004.1.1.1 Intervening | SFM amendment - to be repealed | | | |
| 392 | 1004.1.1.2 Adjacent | SFM amendment - to be repealed | | | |
| 393 | 1004.1.1.3 Adjacent | SFM amendment - to be repealed | | | |
| 394 | 1005.3.1 Exceptions | SFM amendment | | | |
| 395 | 1005.3.2 Exceptions | SFM amendment | | | |
| 396 | 1005.7.1 Exceptions | SFM amendment | | | |

TRACKING MOVING SECTIONS

| Section | 2018 Model Code | 2019 Model Code | 2020 Model Code | 2021 Model Code | 2022 Model Code | 2023 Model Code | 2024 Model Code | 2025 Model Code | 2026 Model Code | 2027 Model Code | 2028 Model Code | 2029 Model Code | 2030 Model Code |
|------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 1001.3 | Maintenance | | | | | | | | | | | | |
| 1001.4 | Fire safety | | | | | | | | | | | | |
| 1002.1 | Definitions | | | | | | | | | | | | |
| 1003.1 | Applicability | | | | | | | | | | | | |
| 1003.1.1 | Exception | | | | | | | | | | | | |
| 1003.1.1.1 | | | | | | | | | | | | | |
| 1003.1.1.2 | | | | | | | | | | | | | |
| 1003.1.1.3 | | | | | | | | | | | | | |
| 1003.2 | Exceptions | | | | | | | | | | | | |
| 1003.3 | Exception | | | | | | | | | | | | |
| 1003.3.3.1 | Horizontal | | | | | | | | | | | | |
| 1003.3.4 | Clear width | | | | | | | | | | | | |
| 1003.5 | Elevation | | | | | | | | | | | | |
| 1004.1.1.1 | Intervening | | | | | | | | | | | | |
| 1004.1.1.2 | Adjacent | | | | | | | | | | | | |
| 1004.1.1.3 | Adjacent | | | | | | | | | | | | |
| 1005.3.1 | Exceptions | | | | | | | | | | | | |
| 1005.3.2 | Exceptions | | | | | | | | | | | | |
| 1005.7.1 | Exceptions | | | | | | | | | | | | |

CARRY FORWARD

| 2016 CBC | 2018 Model Code | 2019 CBC |
|---|---|---|
| <p>4. The corridors onto which the spaces open, in the same smoke compartment, are protected by an automatic <u>smoke</u> detection system installed in accordance with Section 907, <u>and</u> the smoke compartment in which the spaces are located is equipped throughout with quick-response sprinklers in accordance with Section 903.3.2.</p> | <p>4. The corridors onto which the spaces open, in the same <u>smoke compartment</u>, are protected by an automatic <u>fire</u> detection system installed in accordance with Section 907, <u>or</u> the <u>smoke compartment</u> in which the spaces are located is equipped throughout with quick-response sprinklers in accordance with Section 903.3.2.</p> | <p>4. The corridors onto which the spaces open, in the same smoke compartment, are protected by an automatic <u>smoke</u> detection system installed in accordance with Section 907, <u>and</u> the smoke compartment in which the spaces are located is equipped throughout with quick-response sprinklers in accordance with Section 903.3.2.</p> |

CARRY FORWARD

- A concept that's difficult to keep smoothly flowing

2018 model

407.2.5 Nursing home housing units.

In Group 1-2, Condition 1 occupancies, in areas where nursing home residents are housed, shared living spaces, group meeting or multipurpose therapeutic spaces shall be permitted to be open to the corridor, where all of the following criteria are met:

2016 CBC

2019 CBC

407.2.5 Nursing home housing units. In Group 1-2 occupancies, in areas where nursing home residents are housed, shared living spaces, group meeting or multipurpose therapeutic spaces shall be permitted to be open to the corridor, where all of the following criteria are met:

407.2.5 Nursing home housing units. In Group 1-2, Condition 1 occupancies, in areas where nursing home residents are housed, shared living spaces, group meeting or multipurpose therapeutic spaces shall be permitted to be open to the corridor, where all of the following criteria are met:

2016 CALIFORNIA BUILDING CODE



POINTERS

- Convenient, if not overused

The exterior wall envelope design shall be considered to resist wind-driven rain where the results of testing indicate that water did not penetrate control joints in the exterior wall envelope, joints at the perimeter of openings or intersections of terminations with dissimilar materials.

3. Exterior insulation and finish systems (EIFS) complying with Section 1408.4.1.

1403.2.1 [BSC-CG] See California Green Building Standards Code, Chapter 5, Division 5.4 for additional weather protection requirements.

[BS] 1403.3 Structural. Exterior walls, and the associated openings, shall be designed and constructed to resist safely the superimposed loads required by Chapter 16.

1403.4 Fire resistance. Exterior walls shall be fire-resistance rated as required by other sections of this code with opening protection as required by Chapter 7.

1403.5 Vertical and lateral flame propagation. Exterior walls on buildings of Type I, II, III or IV construction that are greater than 40 feet (12 192 mm) in height above grade plane and contain a combustible water-resistive barrier shall be tested in accordance with and comply with the acceptance



ADOPT AHEAD

- The art of taking desired model text still being developed and writing it into California codes during the intervening cycle (mid-way between editions)
- Will appear in supplements – to be published January 1, effective July 1, 2021.



ERRATA

- There are model errata and then there are California errata
- Not all errata are created equal
- Model's first printing is all that California uses



WHO & WHAT INFORMS YOUR ACTIONS?

- To **banner** or not to banner – that is the question
- Co-adoption
- Your local adoption – do you follow the BSC banner?
- Those pesky appendices
- 'Not adopting' vs 'not printing'



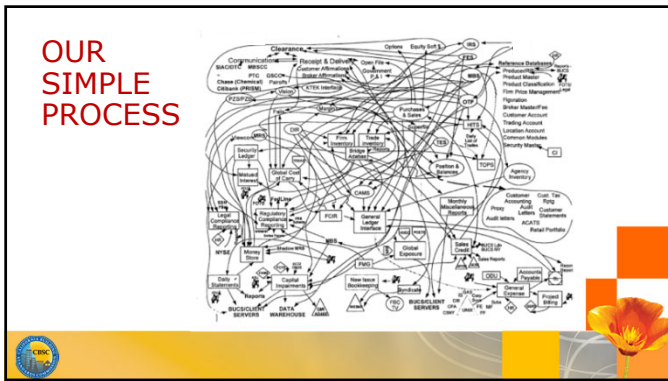
BANNERS

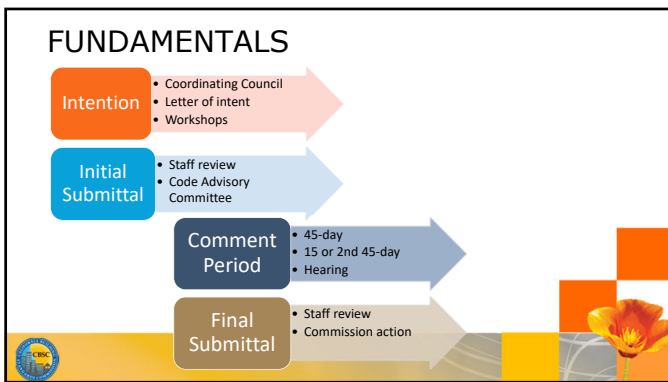
Many configurations – not random

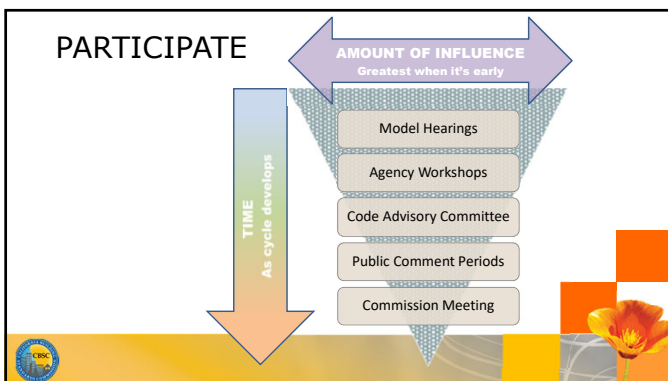
Boarding houses (transient) with more than 10 occupants
 Congregate (residences) (transient) with more than 10 occupants
 Hotels (transient)
 Motels (transient)
HCD 11 Efficiency dwelling units (transient)
310.3 Residential Group R-2. Residential Group R-2 occupancies shall be constructed in accordance with the provisions of this chapter and shall comply with the provisions of Chapter 11A or 11B, as applicable.
 the highest occupiable floor level in those areas is less than 420 feet (128 m) in building height.
403.5.3 Stairway door operation. Stairway doors other than the exit discharge doors shall be permitted to be locked from the stairway side. Stairway doors that are locked from the stairway side shall be capable of being unlocked simultaneously without unlatching upon a signal from the fire command center. Upon failure of electrical power to the locking mechanism the door shall unlock.
403.5.3.1 Stairway communication system. A telephone or other two-way communications system con-

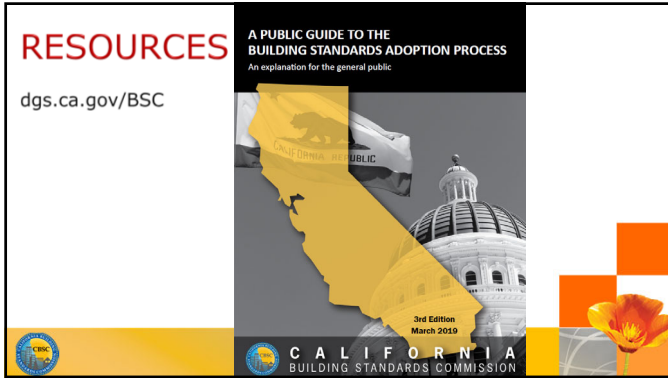
406.2.2 Clear height. The clear height of each floor level in vehicle and pedestrian traffic areas shall be not less than 7 feet (2134 mm). Canopies under which fuels are dispensed shall have a clear height in accordance with Section 406.7.2. **(DSA-AC, HCD 1-AC)** The clear height of vehicle and pedestrian areas required to be accessible shall comply with Chapter 11A or 11B, as applicable.
 rate and distinct buildings from each other and shall comply with all other provisions of this code as applicable to each separate and distinct building.
510.10 Group R. [SFMJ] Buildings housing protective social care homes or in occupancies housing inmates who are not restrained need not be of one-hour fire-resistive construction when not more than two stories in height. In no case shall individual floor areas exceed 3,000 square feet (279 m²). The fire-resistive protection of the exterior walls shall not be less than one hour where such walls are located within 5 feet (1524 mm) of the property line. Openings within such walls

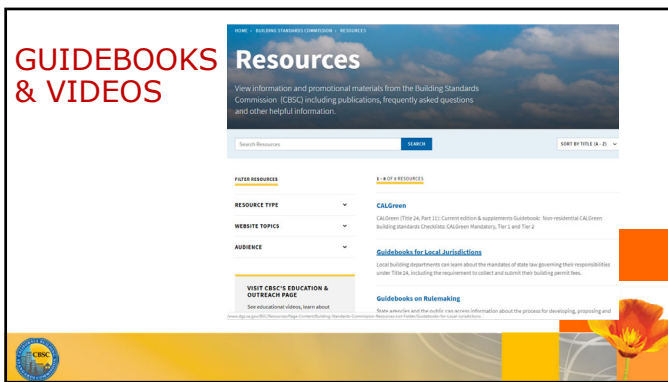


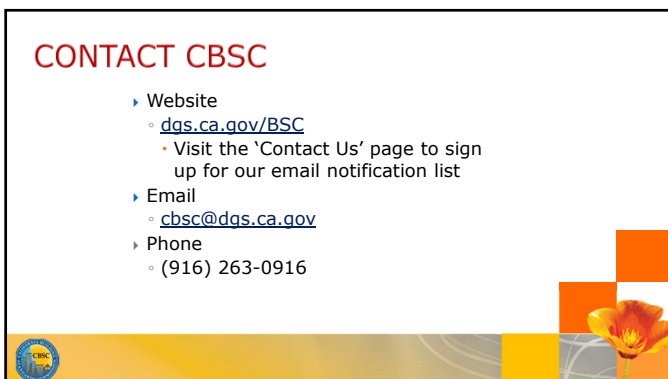


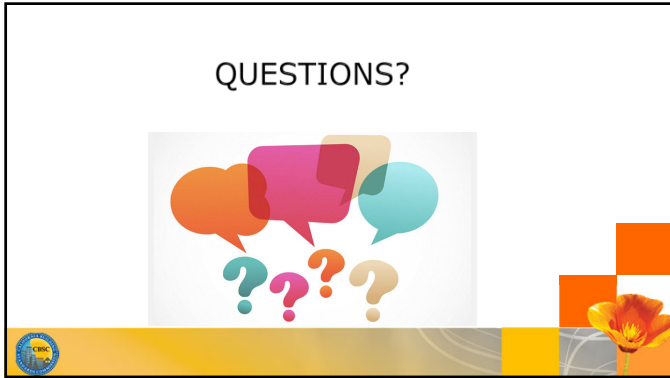












CHO ORDER C19-09 INSPECTION STAFF PROCEDURES

These procedures are intended for use by inspection staff, at construction sites allowed to continue construction activities under County Health Officer Order No. C19-09

BE CLEAR – AND MAKE IT CLEAR THAT WE ARE NOT ENFORCING THE ORDER. WE ARE TAKING ALL MEASURES NECESSARY TO ENSURE THE SAFETY OF CITY PERSONNEL.

- Daily inspection requests shall be evaluated for allowed inspection support under the order.
- Contact any requester to notify them if the project is not allowed to be supported under the order.
- (Building Inspection Team); Contact all inspection requesters per usual procedures. Notify them that if any violations of CHO Order No. C19, Appendix B are observed – the inspection will be cancelled immediately. (Note Appendix A is also required to be followed)
- In addition to Appendix B requirements – all areas, sites, or buildings to be inspected shall be cleared of all personnel when the inspector arrives. Inspectors may use judgement to allow the site to be cleared but only to the extent reasonable as-to not impact inspection scheduling for other projects.
- One individual may accompany the inspector for the inspection – following all social distancing, PPE, and other requirements of Appendix A & B.

Primary Elements to Observe When Arriving at a Construction Site:

1. Is the site, area, or building to be inspected cleared of all personnel?
2. Are face coverings being worn by ALL personnel on site?
3. Are hand wash stations available and supplied?
4. Are Social Distancing Protocols posted clearly on site?
5. Are any personnel gathering in groups (not adhering to social distancing protocols) – in job trailers, shacks, meeting rooms/areas?

Actions to Take if ANY of the Above Criteria are not Followed: (Notify contact to obtain Order and Appendices at <https://socoemergency.org/>)

1. Notify the main point of contact that the inspection is cancelled.
2. Provide a correction notice identifying the reason (one of the 5 primary elements above).
3. Notify the main point of contact for the inspection that rescheduling is required.
4. Notify the main point of contact that a second cancellation for failure to follow protocols will result in a Code Enforcement case – to be reported to SRPD for enforcement of Order No. C19-09.
5. Document fully; in the correction notice in the permit tracking system (Accela);
 - a. Exact reason for cancellation
 - b. Who you notified

Actions if a Second Cancellation is Executed Due-to Noncompliance with Protocols in the Order:

1. Notify the main point of contact that the inspection is cancelled.
2. Provide a correction notice identifying the reason (one of the 5 primary elements above).
3. Notify the main point of contact that the second cancellation for failure to follow protocols will result in a Code Enforcement case – to be reported to SRPD for enforcement of Order No. C19-09.
4. Notify the main point of contact that no further inspections will be supported until further notice.
5. Document fully; in the correction notice in the permit tracking system (Accela);
 - a. Exact reason for cancellation
 - b. Who you notified
6. Notify Code Enforcement to open a case. Provide details.



Planning & Economic Development – Building Division

YOU ARE BEING PROVIDED THIS INFORMATION BECAUSE THE ACTIVITY ON SITE IS NOT IN COMPLIANCE WITH THE SONOMA COUNTY HEALTH OFFICER ORDER NO. C19-09

BASIC REQUIREMENTS FOR COMPLIANCE NOT BEING MET AT:

Address: _____

Date: _____

Time: _____

_____ **Social Distancing Protocols Not Posted on Site**

(Spanish translation to be inserted here)

_____ **Face coverings not used**

(Spanish translation to be inserted here)

_____ **Sanitization station(s) not available (wash station or hand sanitizer)**

(Spanish translation to be inserted here)

_____ **Social distancing not being followed (no lunches/breaks within 6 feet of one-another)**

(Spanish translation to be inserted here)

_____ **Multiple people gathering – not practicing social distancing in job shack/trailer, meeting rooms/areas**

(Spanish translation to be inserted here)

Appendix A: Social Distancing Protocol

Business name: .

Facility Address:

Approximate gross square footage of space open to the public: Click or tap here to enter text.

Essential Businesses must implement all applicable measures listed below, and be prepared to explain why any measure that is not implemented is inapplicable to the business.

Signage:

☐ Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have COVID-19 symptoms; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear facial covering, as appropriate; and not shake hands or engage in any unnecessary physical contact.

☐ Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures to Protect Employee Health (check all that apply to the facility):

☐ Everyone who can carry out their work duties from home has been directed to do so.

☐ All employees have been told not to come to work if sick.

☐ Educated employees and management to carry out COVID-19 mitigation plans and protocols.

☐ Provide training to employees on COVID-19 mitigation measures for customer-facing activities.

☐ Temperature checks to verify the employee's temperature is below 100.0 F before entry into workplace.

☐ Symptom checks are being conducted before employees may enter the work space.

☐ Employees are required to wear facial covering, as appropriate.

☐ All desks or individual work stations are separated by at least six feet.

☐ Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

☐ Break rooms:

☐ Bathrooms:

☐ Other (Click or tap here to enter text.): Click or tap here to enter text.

Order of the County Health Officer of the
County of Sonoma Extending the Shelter in Place

- ☐ Disinfectant and related supplies are available to all employees at the following location(s): Click or tap here to enter text.
- ☐ Hand sanitizer effective against COVID-19 is available to all employees at the following location(s): Click or tap here to enter text.
- ☐ Soap and water are available to all employees at the following location(s): Click or tap here to enter text.
- ☐ Copies of this Protocol have been distributed to all employees.
- ☐ Optional—Describe other measures: Click or tap here to enter text.

Measures to Prevent Crowds from Gathering (check all that apply to the facility):

- ☐ Limit the number of customers in the store at any one time to Click or tap here to enter text., which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
- ☐ Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.
- ☐ Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain: Click or tap here to enter text.
- ☐ Optional—Describe other measures: Click or tap here to enter text.

Measures to Keep People at Least Six Feet Apart (check all that apply to the facility)

- ☐ Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- ☐ Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- ☐ Separate order areas from delivery areas to prevent customers from gathering.
- ☐ All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- ☐ Optional—Describe other measures: Click or tap here to enter text.

Measures to Prevent Unnecessary Contact (check all that apply to the facility):

Order of the County Health Officer of the
County of Sonoma Extending the Shelter in Place

- ☐ Preventing people from self-serving any items that are food-related.
 - ☐ Lids for cups and food-bar type items are provided by staff; not to customers to grab.
 - ☐ Bulk-item food bins are not available for customer self-service use.
 - ☐ Not permitting customers to bring their own bags, mugs, or other reusable items from home.
 - ☐ Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly.
Describe: Click or tap here to enter text.
 - ☐ Optional—Describe other measures (e.g. providing senior-only hours): Click or tap here to enter text.
-

Measures To Increase Sanitization (check all that apply to the facility):

- ☐ Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- ☐ Employee(s) assigned to disinfect carts and baskets regularly.
- ☐ Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else where people have direct interactions.
- ☐ Disinfecting all payment portals, pens, and styluses after each use.
- ☐ Disinfecting all high-contact surfaces frequently.
- ☐ Optional—Describe other measures: Click or tap here to enter text.

* Any additional measures not included here should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Order of the County Health Officer of the
County of Sonoma Extending the Shelter in Place

Appendix B: COVID-19 Construction Field Safety Requirements

The following are required elements of a Social Distancing Protocol for construction businesses engaged in allowed construction activity under Section 16.f.vi of the Health Officer's Order C19-09, dated May 1, 2020.

1. If requested, submit to the appropriate County Representative the new or updated Social Distancing Protocol consistent with these guidelines;
2. Establish an assembly point for staff, before the start of work each day that complies with the recommended social distancing parameters;
3. Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the work site. If workers leave and re-enter the work site during the shift, re-screen individuals prior to re-entry into the work site;
4. Provide a daily tailgate session reviewing site protocols to mitigate potential spread of the virus. As information is changing continuously regarding COVID-19, these tailgates should occur daily and contractors should document attendance and require worker signatures;
5. Designate a Site Safety Rep (SSR) to monitor and implement all recommended safety practices regarding the COVID-19 virus with all contractor staff members. Labor supervisors must have the authority, through consultation with the SSR, to halt all activities that do not adhere to the COVID-19 safety practices. The SSR should have training commensurate with this hazard and all required industrial hygiene practices that may be required on the job site. This person will be responsible to maintain supplies of disinfectants and make sure that workers follow decontamination, hand washing, and distancing;
6. For work sites where multiple employers share the same work space, inform all employers about each Social Distancing Protocol and site-specific COVID-19 Construction Field Safety Requirements. Where one contractor enters the space of another contractor, the most stringent protocol or guideline will be followed. Stagger the trades as needed to reduce density and maintain social distancing and separation of at least 6 feet. Minimize interactions when picking up or delivering equipment or materials;
7. Regularly clean and sanitize trailers, toilets, and other enclosed spaces;
8. Social distancing must be maintained in elevators and lifts. Establish a regular cleaning and disinfection schedule for elevators and lifts. Identify other "choke points" or "high-risk areas" where persons may come into close contact, and take appropriate steps to maintain social distancing and hygiene;
9. Establish a cleaning and decontamination protocol prior to entry and exit of the job site. Establish a similar cleaning protocol within the job site area;

Order of the County Health Officer of the
County of Sonoma Extending the Shelter in Place

10. Establish cleaning and/or hand washing stations within the work areas. They should be of sufficient quantity to allow staff to remain within the work areas without exiting into break areas. It is critical to adequately maintain these stations continuously;
11. Establish adequate time in the workday to allow for proper cleaning and decontamination including prior to leaving the job site for the day;
12. Ensure easy access to parking, since public transit may be limited;
13. Assign a second safety officer to the construction site to ensure protocols are being followed;
14. Ensure all persons utilize appropriate personal protective equipment, including facial coverings or masks, depending on the nature of the work; and
15. Establish a Code of Safety Practices that will at a minimum require staff/labor to follow the following practices during the course of their work:
 - a. If you feel sick, or have been exposed to anyone who is sick with COVID-19, stay at home. You may be required to provide COVID-19 test result showing a negative result (not infected with COVID-19) before being allowed to return to work. This is critical to preventing spread of the virus.
 - b. Wash hands frequently for at least 20 seconds with soap and water. Avoid touching your face with un-sanitized hands. Avoid touching common surfaces with bare hands.
 - c. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum 6 feet separation from one another at all times feasible. Do not shake hands or make other unnecessary direct contact with other staff.
 - d. Do not carpool with other staff unless they are family members living within your household. Do not share phones. Use of microwaves, water coolers, and other similar group equipment for breaks is suspended until further notice.
 - e. Clean and disinfect personal tools prior to use, as well as group tools.
 - f. Disposable paper towels and similar waste must be deposited in non-touch waste bins.
 - g. Do not cough or sneeze into your hand; rather, direct coughs and sneezes into a cloth or tissue or, if not available, the crook of your arm at your elbow; follow established CDC guidelines.
 - h. Workers should change work clothes and shoes prior to arriving at home. All clothing should not be shook out. Launder work clothes separate from other laundry.



ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA No. C19-09

EXTENDING THE SHELTER IN PLACE ORDER No. C19-05 BEYOND MAY 3, 2020

DATE OF ORDER: MAY 1, 2020

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120275, *et seq.*)

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER OF THE COUNTY OF SONOMA (“HEALTH OFFICER”) ORDERS:

1. This Order shall become effective at 12:01 a.m. on May 4, 2020 and will continue until it is extended, rescinded, superseded, or amended in writing by the Health Officer or the State Health Officer. This Order, among other changes, reduces Shelter In Place restrictions in a number of important employment areas including construction, landscaping services, and nurseries. This loosening of restrictions is possible because of the significant interruption of community transmission of the virus due to compliance with the Order in Sonoma County. Shelter in Place has worked to save lives and maintain healthcare system capacity. Like the Governor’s Executive Order (N-33-20), this Order does not have a specific end date so that we can respond and make modifications as necessary (either loosening or tightening restrictions) as changes in the data and state orders may dictate.
2. This Order is issued in accordance with, and incorporates by reference, the April 28, 2020 Order of the Health Officer No. C19-10; the April 13, 2020 Order of the Health Officer No. C19-07; the March 19, 2020 Executive Order of the Governor (N-33-20); the March 13, 2020 Order of the Health Officer No. C19-02; the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom; the March 2, 2020 Proclamation of Local Emergency for the County of Sonoma issued by the Director of Emergency Services Declaring the Existence of a Local Emergency in the County Regarding Novel Coronavirus 2019 (COVID-19); the Declaration of Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Health Officer; the March 4, 2020 Resolution of the Board of Supervisors of the County of Sonoma Ratifying and Extending the Declaration of a Local Health Emergency, and the March 4, 2020 Resolution of the Board of Supervisors of the County of Sonoma Ratifying and Extending the Proclamation of a Local Emergency.

3. There is not a precise timeline for modifying or rescinding this Order. The Critical Indicators the State Will Consider Before Modifying the Stay-at-Home Order and Other COVID-19 Interventions will serve as the framework for making that decision. California's indicators for modifying the stay-at-home order are as follows:
- The ability to monitor and protect our communities through aggressive testing, contact tracing, isolating, and supporting those who are positive or exposed;
 - The ability to prevent infection in people who are at risk for more severe COVID-19;
 - The ability to reduce infection spread so that it is decreasing in the community;
 - The ability of the hospital and health systems to have sufficient bed and ICU capacity to handle surges;
 - The ability to develop therapeutics to meet the demand;
 - The ability to obtain sufficient personal protective equipment (PPE) for hospitals and health system to handle surges;
 - The ability for businesses, schools, and child care facilities to support physical distancing; and
 - The ability to determine when to reinstitute certain measures, such as the stay-at-home orders, if necessary.
- <https://www.gov.ca.gov/wp-content/uploads/2020/04/California-Roadmap-to-Modify-the-Stay-at-Home-Order.pdf>
4. This Order supersedes the March 31, 2020 Shelter in Place Order of the Health Officer (C19-05) directing all individuals to shelter in place ("Prior Order"). This Order amends, clarifies, and extends certain terms of the Prior Order to ensure continued social distancing and limit person-to-person contact to reduce the rate of transmission of Novel Coronavirus Disease 2019 ("COVID-19"). This Order continues to restrict most activity, travel, and governmental and business functions. But in light of progress achieved in slowing the spread of COVID-19 in the County of Sonoma (the "County") and neighboring counties, the Order allows a limited number of additional lower risk Essential Businesses to resume operating. This initial, measured resumption of those activities is designed to keep the overall volume of person-to-person contact very low to prevent a surge in COVID-19 cases in the County and neighboring counties. The activities allowed by this Order will be assessed on an ongoing basis and may need to be modified if the risk associated with COVID-19 increases in the future. As of the effective date and time of this Order set forth in Section 1 above, all individuals, businesses, and government agencies in the County are required to follow the provisions of this Order.
5. The intent of this Order is to ensure that County residents continue to shelter in their places of residence to slow the spread of COVID-19 and mitigate the impact on delivery of critical healthcare services. This Order allows a limited number of additional essential business activities to resume while the Health Officer continues to assess the transmissibility and clinical severity of COVID-19 and monitors indicators described above in Section 3. The provisions in this Order are based, in part, on the Governor's Executive Order N-33-20, which prohibits non-essential businesses from operating, and on minimizing situations where the virus can spread, including based on the proximity

and duration of contacts otherwise likely to occur. All provisions of this Order must be interpreted to effectuate this intent of minimizing spread of the virus, maintaining the capacity of Sonoma County's healthcare system, and maintaining functions (e.g. food, shelter, outdoor activity, and medical care) essential for life. Failure to comply with any of the provisions of this Order constitutes an imminent threat and menace to public health.

6. All individuals currently living within the County are ordered to shelter at their place of residence. They may leave their residence only for Essential Activities as defined in Section 16.a, Essential Governmental Functions as defined in Section 16.d, Essential Travel as defined in Section 16.i, to work for Essential Businesses as defined in Section 16.f, or to perform Minimum Basic Operations for other businesses that must remain temporarily closed, as provided in Section 16.g. For clarity, individuals who do not currently reside in the County must comply with all applicable requirements of the Order when in the County. Individuals experiencing homelessness are exempt from this Section, but are strongly urged to obtain shelter, and governmental and other entities are strongly urged to, as soon as possible, provide restroom and hand washing facilities for individuals in such encampments. To the greatest extent feasible, the County of Sonoma, the Sonoma County Community Development Commission, local governmental entities, and private nonprofits should, if not already in place, establish Emergency Non-Congregate Sheltering (NCS) solutions for (1) individuals who test positive for COVID-19 or who have been exposed to COVID-19, that do not require hospitalization but need isolation or quarantine, and (2) individuals who are asymptomatic, but are at "high-risk," such as people over 65 or who have certain underlying health conditions (respiratory, compromised immunities, chronic disease), and who require Emergency NCS as a social distancing measure, in order to slow the spread of COVID-19.
7. When people need to leave their place of residence for the limited purposes allowed in this Order, they must strictly comply with Social Distancing and Hygiene Requirements as defined in Section 16.k, except as expressly provided in this Order, and must comply with Health Officer Order No. C19-07 (the "Facial Covering Order"). The County of Sonoma encourages parents and childcare providers to follow the guidance of the American Association of Pediatrics when masking children over two years of age. <https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/masks-and-children-during-covid-19/>
8. All businesses with a facility in the County, except Essential Businesses, as defined in Section 16, are required to cease all activities at facilities located within the County except Minimum Basic Operations, as defined in Section 16. For clarity, all businesses may continue operations consisting exclusively of owners, personnel, volunteers, or contractors performing activities at their own residences (i.e., working from home). All Essential Businesses are strongly encouraged to remain open. But all businesses are directed to maximize the number of personnel who work from home. Essential Businesses may only assign those personnel who cannot perform their job duties from home to work outside the home. All Essential Businesses shall prepare, post, and

implement a Social Distancing Protocol at each of their facilities at which they are maintaining operations, as specified in Section 16.h. Businesses that include an Essential Business component at their facilities alongside non-essential components must, to the extent feasible, scale down their operations to the Essential Business component only; provided, however, that mixed retail businesses that are otherwise allowed to operate under this Order may continue to stock and sell non-essential products. Essential businesses must follow industry-specific guidance issued by the California Department of Public Health (“CDPH”) related to COVID-19.

9. All public and private gatherings of any number of people occurring outside a single household or living unit are prohibited, except for the limited purposes expressly permitted in this Order. The Health Officer does not anticipate permitting private or public mass gatherings in the immediate future but will be continuing to reassess based upon infection rate and data related to the State’s critical reopening indicators stated in Section 3. Nothing in this Order prohibits those living together in a single household or living unit from engaging in Essential Travel or Essential Activities together.
10. All travel, except Essential Travel and Essential Activities as defined below in Section 16, is prohibited. People may use public transit only for purposes of performing Essential Activities, or to travel to and from work for Essential Businesses, to maintain Essential Governmental Functions, or to perform Minimum Basic Operations at non-essential businesses. Transit agencies and people riding on public transit must comply with Social Distancing Requirements, as defined in Section 16.k, to the greatest extent feasible, and personnel and passengers must wear Facial Coverings as required by the Facial Covering Order. This Order allows travel into or out of the County only to perform Essential Activities, to operate or perform work for Essential Businesses, to maintain Essential Governmental Functions, or to perform Minimum Basic Operations at non-essential businesses.
11. This Order is issued based on evidence of continued significant community transmission of COVID-19 within the County and throughout the Bay Area; continued uncertainty regarding the degree of undetected asymptomatic transmission; scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically; evidence that the age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19; and further evidence that others, including younger and otherwise healthy people, are also at risk for serious outcomes. Due to the outbreak of the COVID-19 disease in the general public, which is now a pandemic according to the World Health Organization, there is a public health emergency throughout the County. Making the problem worse, some individuals who contract the virus causing the COVID-19 disease have no symptoms or have mild symptoms, which means they may not be aware they carry the virus and are transmitting it to others. Further, evidence shows that the virus can survive for hours to days on surfaces and be indirectly transmitted between individuals. Because even people without symptoms can transmit the infection, and because evidence shows the infection is easily

spread, gatherings and other direct or indirect interpersonal interactions can result in preventable transmission of the virus.

12. The collective shelter in place and related efforts taken to date regarding this public health emergency have slowed the virus' trajectory, but the emergency and the attendant risk to public health remain significant. As of May 1, 2020, there are 244 confirmed cases of COVID-19 in the County (up from 6 confirmed cases on March 17, 2020, just before the first shelter-in-place order). Evidence suggests that the restrictions on mobility and social distancing requirements imposed by the Prior Order (and the March 17, 2020 shelter-in-place order) are slowing the rate of increase in community transmission and confirmed cases by limiting interactions among people, consistent with scientific evidence of the efficacy of similar measures in other parts of the country and world.
13. The scientific evidence shows that at this stage of the emergency, it remains essential to continue to slow virus transmission to help (a) protect the most vulnerable; (b) prevent the health care system from being overwhelmed; (c) prevent long-term chronic health conditions, such as cardiovascular, kidney, and respiratory damage and loss of limbs from blood clotting; and (d) prevent deaths. Extension of the Prior Order is necessary to slow the spread of the COVID-19 disease, preserving critical and limited healthcare capacity in the County and advancing toward a point in the public health emergency where transmission can be controlled. At the same time, since the Prior Order was issued the County has made significant progress in expanding health system capacity and healthcare resources and in slowing community transmission of COVID-19. In light of progress on these indicators, and subject to continued monitoring and potential public health-based responses, it is appropriate at this time to allow additional Essential Businesses to operate in the County including some outdoor businesses that, by virtue of their operation outdoors, carry a lower risk of transmission.
14. This Order comes after the release of substantial guidance from the Health Officer, the Centers for Disease Control and Prevention, the California Department of Public Health, and other public health officials throughout the United States and around the world, including the widespread adoption of orders imposing similar social distancing requirements and mobility restrictions to combat the spread and harms of COVID-19. The Health Officer will continue to assess the quickly evolving situation and may modify or extend this Order, or issue additional Orders, related to COVID-19, as changing circumstances dictate.
15. This Order is also issued in light of the March 19, 2020 Order of the State Public Health Officer (the "State Shelter Order"), which set baseline statewide restrictions on non-residential business activities, effective until further notice, as well as the Governor's March 19, 2020 Executive Order N-33-20 directing California residents to follow the State Shelter Order. This Order adopts in certain respects more stringent restrictions addressing the particular facts and circumstances in this County, which are necessary to control the public health emergency as it is evolving within the County and the Bay Area. Without this tailored set of restrictions that further reduces the number of interactions

between persons, scientific evidence indicates that the public health crisis in the County will worsen to the point at which it may overtake available health care resources within the County and increase the death rate. Also, this Order enumerates additional restrictions on non-work-related travel not covered by the State Shelter Order; sets forth mandatory Social Distancing and Hygiene Requirements for all individuals in the County when engaged in activities outside their residences; and adds a mechanism to ensure that all Essential Businesses with facilities that are allowed to operate under the Order comply with the Social Distancing and Hygiene Protocol. Where a conflict exists between this Order and any state public health order related to the COVID-19 pandemic, the most restrictive provision controls. Consistent with California Health and Safety Code section 131080 and the Health Officer Practice Guide for Communicable Disease Control in California, except where the State Health Officer may issue an order expressly directed at this Order and based on a finding that a provision of this Order constitutes a menace to public health, any more restrictive measures in this Order continue to apply and control in this County.

16. Definitions and Exemptions.

- a. For purposes of this Order, individuals may leave their residence only to perform any of the following “Essential Activities.” But people at high risk of severe illness from COVID-19 and people who are sick are urged to stay in their residence to the extent possible except as necessary to seek medical care or Essential Governmental Functions. For purposes of this Order, people at “high risk of severe illness from COVID-19” are people who meet the CDC definition of higher risk. (<https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/high-risk-complications.html>) Essential Activities are:
 - i. To engage in activities or perform tasks important to their health and safety, or to the health and safety of their family or household members (including pets), such as, by way of example only and without limitation, obtaining medical supplies or medication, or visiting a health care professional.
 - ii. To obtain necessary services or supplies for themselves and their family, household members, and pets, or to deliver those services or supplies to others, such as, by way of example only and without limitation, canned food, dry goods, fresh fruits and vegetables, pet food and supply, fresh meats, fish, and poultry, and any other household consumer products, and products necessary to maintain the habitability, sanitation, and essential operation of residences.
 - iii. To engage in outdoor recreation activity, including, by way of example and without limitation, walking, hiking, bicycling, and running, in compliance with Social Distancing Requirements and with the following limitations:
 1. Outdoor recreational activity at “Parks” must comply with the April 28, 2020 Order of the Health Officer No. C19-10. Parks means an area of land, beach or water open to the public for

- recreation, including but not limited to walking, hiking, biking, relaxing, boating, fishing, and playing, regardless of ownership.
2. Outdoor recreational activity at golf courses and golf driving ranges shall be subject to maximum compliance with Social Distancing and Hygiene Requirements set forth in this Order and the Golf Site Requirements in Appendix C. The owner or manager of each golfing site shall provide security or patrolling, and shall be responsible for ensuring golfers' compliance with the Social Distancing and Golf Site Requirements.
- iv. To perform work providing essential products and services at an Essential Business or to otherwise carry out activities specifically permitted in this Order, including Minimum Basic Operations.
 - v. To provide necessary care for a family member or pet in another household who has no other source of care.
 - vi. To attend a funeral with no more than 10 individuals present.
 - vii. To move residences, but only if it is not possible to defer an already planned move, if the move is necessitated by safety, sanitation, or habitability reasons, or if the move is necessary to preserve access to shelter. When moving into or out of the Bay Area region, individuals are strongly urged to quarantine for 14 days. To quarantine, individuals should follow the guidance of the United States Centers for Disease Control and Prevention.
- b. For the purposes of this Order, individuals may leave their residence to work for, volunteer at, or obtain services at "Healthcare Operations," including, without limitation, hospitals, clinics, COVID-19 testing locations, dentists, pharmacies, blood banks and blood drives, pharmaceutical, biotechnology and medical device companies, other healthcare facilities, healthcare suppliers, home healthcare services providers, mental health providers, or any related and/or ancillary healthcare services. "Healthcare Operations" also includes veterinary care and all healthcare services provided to animals. This exemption for Healthcare Operations shall be construed broadly to avoid any interference with the delivery of healthcare, broadly defined. "Healthcare Operations" excludes fitness and exercise gyms and similar facilities.
 - c. For the purposes of this Order, individuals may leave their residence to provide any services or perform any work necessary to the operation, maintenance, construction or repair of "Essential Infrastructure," including airports, utilities (including water, sewer/septic, gas, electrical), oil refining, roads and highways, public transportation, solid waste facilities (including collection, removal, disposal, recycling, and processing facilities), cemeteries, mortuaries, crematoriums, food production and supply expansion, and telecommunications systems (including the provision of essential global, national, and local infrastructure for internet, computing services, business infrastructure, communications, and web-based services).

- d. For the purposes of this Order, all first responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel, and others who need to perform essential services are categorically exempt from this Order to the extent they are performing those essential services. Further, nothing in this Order shall prohibit any individual from performing or accessing “Essential Governmental Functions,” as determined by the governmental entity performing those functions in the County. Each governmental entity shall identify and designate appropriate employees, volunteers, or contractors to continue providing and carrying out any Essential Governmental Functions, including the hiring or retention of new employees or contractors to perform such functions. Each governmental entity and its contractors must employ all necessary emergency protective measures to prevent, mitigate, respond to and recover from the COVID-19 pandemic, and all Essential Governmental Functions shall be performed in compliance with Social Distancing and Hygiene Requirements to the greatest extent feasible.
- e. For the purposes of this Order, a “business” includes any for-profit, non-profit, religious organizations, or educational entity, whether a corporate entity, organization, partnership or sole proprietorship, and regardless of the nature of the service, the function it performs, or its corporate or entity structure.
- f. For the purposes of this Order, “Essential Businesses” means:
 - i. Healthcare Operations and businesses that operate, maintain, or repair Essential Infrastructure;
 - ii. Grocery stores, certified farmers’ markets, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of unprepared food, canned food, dry goods, non-alcoholic beverages, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, as well as hygienic products and household consumer products necessary for personal hygiene or the habitability, sanitation, or operation of residences. The businesses included in this subparagraph (ii) include establishments that sell multiple categories of products provided that they sell a significant amount of essential products identified in this subparagraph, such as liquor stores that also sell a significant amount of food. Farmer’s markets shall comply with CDPH Guidance regarding Retail Food, Beverage, and Other Related Service Venues issued March 16, 2020;
 - iii. Businesses engaged in the production, cultivation, processing, testing, or distribution of food, beverage, or other agricultural products. These businesses shall be closed to the public, except that retail sales to the public may occur via curbside pick-up, delivery, shipping, farm and produce stands, or farmer’s markets (see Subsection 16.f.ii. of this Order), where otherwise allowed by law. Such businesses include agriculture,

- farming, ranching, florists, fishing, dairies, creameries, wineries, breweries, and licensed cannabis businesses;
- iv. Businesses that are necessary to support businesses described in Subsection 16.f.iii. above, including but not limited to farm management companies, food and beverage processing, equipment dealerships, fuel companies and deliveries, mobile and fixed mechanics, agricultural transportation services, and companies providing seeds, nursery stock, fertilizer, livestock feed, and crop production products;
 - v. Businesses providing food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;
 - vi. Businesses providing construction services, in compliance with the Construction Field Safety Requirements at Appendix B to this Order.
 - 1. “Construction services” means services to build, expand, maintain, operate, repair, replace, remodel, retrofit or refurbish the exterior of any structure, or the interior of any unoccupied structure, and includes services needed to support construction activity including, for example, environmental review work, land-surveying, painting, plumbing, electrical, roofing, drywall, fencing, paving, fixture installation, inspection, and similar services;
 - 2. “Unoccupied structure” means a new or existing structure that no person inhabits or accesses for the duration of the construction activity, except for persons performing the construction or construction support services.
 - vii. Construction in an occupied structure necessary to ensure that a structure is safe, sanitary, or habitable when in strict compliance with the Construction Field Safety Requirements at Appendix B to this Order. This subsection does not limit the construction services allowed under Subsection 16.f.vi above. Repair or construction in an occupied structure to make the structure safe, sanitary, and/or habitable, must comply with applicable federal, state, and local code requirements, and may not involve expansion of a structure. Such work, includes, but is not limited to, the following examples:
 - a. Provision of a working bathroom.
 - b. Provision of an operable kitchen.
 - c. Heating and ventilation work necessary to maintain operable systems.
 - d. Electrical work needed to supply electricity and to maintain a safe electrical system.
 - e. Plumbing work needed for use of bathroom or kitchen or to correct any hazardous plumbing conditions.
 - f. Painting needed to maintain clean and sanitary walls and ceilings free from mildew, mold, dampness, and vermin, and this painting work may address damage, including smoke damage.

- g. Carpet or flooring replacement needed to maintain sanitary floor coverings or address damage from mildew, mold, dampness and vermin.
 - h. Work needed to repair weather protection of roof and exterior walls, including fixing or replacing broken windows and doors.
 - i. Other repair work to fix damage or address health hazards, including vector control and life safety work.
 - j. Construction or repair work necessary to ensure access for individuals with a disability or other physical limitations.
- viii. Newspapers, television, radio, and other media services;
- ix. Gas stations and auto-supply, auto-repair and automotive dealerships (including but not limited to for cars, trucks, motorcycles and motorized scooters);
- x. Bicycle shops for sales and repairs;
- xi. Banks and related financial institutions;
- xii. Service providers that enable residential transactions (including rentals, leases, and home sales), including but not limited to real estate agents, escrow agents, notaries, and title companies. Residential viewings should occur virtually as much as possible. In person residential viewings shall be by appointment only, and shall be limited to two visitors (from the same household or living unit) and one individual showing the unit. In person visits are not allowed when the occupant is still residing in the residence unless gloves, facial coverings, and shoe coverings are worn during the visit, there is no contact with staging items or personal property during the showing, and the seller or landlord cleans the property after the visit with products on the Environmental Protection Agency's approved list of disinfectants, paying attention to any areas that may be commonly touched, such as door knobs, handles, counter tops, and staging items;
- xiii. Hardware stores;
- xiv. Service providers that provide outdoor services, such as arborists, landscapers, gardeners, pool maintenance, and environmental site remediation services.
- xv. Businesses providing mailing and shipping services, including post office boxes;
- xvi. Educational institutions—including public and private K-12 schools, colleges, and universities—for purposes of facilitating distance learning or performing essential functions, provided that social distancing of six feet per person is maintained to the greatest extent possible;
- xvii. Laundromats, drycleaners, and laundry service providers;
- xviii. Restaurants and other facilities that prepare and serve food, but only for drive-thru, delivery, or carry out. Schools and other entities that typically provide free food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or members of the public on a pick-up and take-away

basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site. Food trucks shall comply with CDPH Guidance regarding Retail Food, Beverage, and Other Related Service Venues issued March 16, 2020;

- xix. Funeral home providers, mortuaries, cemeteries, and crematoriums, to the extent necessary for the transport, preparation, or processing of bodies or remains;
- xx. Businesses that supply other Essential Businesses with the support or supplies necessary to operate, but only to the extent that they support or supply these Essential Businesses. This exemption shall not be used as a basis for engaging in sales to the general public from retail storefronts;
- xxi. Businesses that have the primary function of shipping or delivering groceries, food, or other goods directly to residences or businesses. This exemption shall not be used to allow for manufacturing or assembly of non-essential products or for other functions besides those necessary to the delivery operation;
- xxii. Airlines, taxis, rental car companies, rideshare services (including shared bicycles and scooters), and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order;
- xxiii. Home-based care for seniors, adults, or children;
- xxiv. Residential facilities and shelters for seniors, adults, and children;
- xxv. Professional services, such as legal, notary, or accounting services, when necessary to assist in compliance with non-elective, legally required activities or in relation to death or incapacity;
- xxvi. Services to assist individuals in finding employment with Essential Businesses;
- xxvii. Moving services that facilitate residential or commercial moves that are allowed under this Order;
- xxviii. Childcare facilities providing services that enable owners, employees, volunteers, and contractors for Essential Businesses, Healthcare Operations, or Essential Governmental Functions to work are permitted. To the extent possible, childcare facilities must operate under the following conditions:
 - 1. Childcare must be carried out in stable groups of 12 or fewer (“stable” means that the same 12 or fewer children are in the same group each day).
 - 2. Children shall not change from one group to another.
 - 3. If more than one group of children is cared for at one facility, each group shall be in a separate room. Groups shall not mix with each other.
 - 4. Childcare providers shall remain solely with one group of children.
 - 5. Facial Coverings are not required for children younger than age two (2). For children two (2) years of age or older, the Health

Officer encourages parents and childcare providers to follow the guidance of the American Association of Pediatrics when masking children over two years of age.

(<https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/masks-and-children-during-covid-19/>). Facial Covering practices should be consistent with the cognitive and developmental capabilities of the child when in a childcare setting. Naptime is an exception to the masking requirement as children should not be masked when they are sleeping; napping children should observe social distancing (nap 6 feet apart).

- xxix. Short-term lodging facilities (including short-term rentals, vacation rentals, timeshares, hotels, motels, and other short-term lodgings) only to the extent they provide: (1) lodging to protect the County homeless population, (2) lodging for County residents who have been displaced and cannot return to their residence because there is a person residing at their residence that must isolate or quarantine or is at a high risk of severe illness from COVID-19, as defined in this Section 16.a. above, (3) lodging for County residents who need to isolate or quarantine, (4) housing support for Healthcare Operations, Essential Infrastructure, Essential Businesses, and Essential Governmental Functions (i.e. housing traveling nurses or government contractors). Short-term lodging facilities shall not operate for tourism. No homeowner, agent of the homeowner, property manager, marketing agent, listing agent, or real estate agent shall engage in efforts to rent or lease any short-term lodging facilities within the County for any other purpose;
 - xxx. Faith-based organizations may provide social services as provided for in Subsection 16.f.v. above, and they may provide counseling and host religious services through virtual streaming or similar technology; and
 - xxxi. Nurseries.
- g. For the purposes of this Order, “Minimum Basic Operations” include the following activities when they cannot be performed remotely, provided that there are only the minimum number of persons on-site and persons comply with Social Distancing and Hygiene Requirements as defined this Section:
- i. The minimum necessary activities to maintain and protect the value of the business’s inventory and facilities; ensure security, safety, and sanitation; process payroll and employee benefits; provide for the delivery of existing inventory directly to residences or businesses; and related functions.
 - ii. The minimum necessary activities to facilitate owners, personnel, and contractors of the business being able to continue to work remotely from their residences, and to ensure that the business can deliver its service remotely.
- h. For the purposes of this Order, all Essential Businesses must prepare and post a “Social Distancing and Hygiene Protocol” for each of their facilities in the County frequented by the public or employees. The Social Distancing Protocol must be

substantially in the form attached to this Order as Appendix A. Construction businesses shall additionally comply with, and incorporate into its Social Distancing Protocol, the COVID-19 Construction Field Safety Requirements attached to this Order as Appendix B. The Social Distancing Protocol must be posted at or near the entrance of the relevant facility, and shall be easily viewable by the public and employees. A copy of the Social Distancing Protocol must also be provided to each employee performing work at the facility. All Essential Businesses shall implement the Social Distancing Protocol and provide evidence of its implementation to any authority enforcing this Order upon demand. The Social Distancing Protocol must explain how the business is achieving the following, as applicable:

- i. Limiting the number of people who can enter into the facility at any one time to ensure that people in the facility can easily maintain a minimum six-foot distance from one another at all times, except as required to complete Essential Business activity;
 - ii. Where lines may form at a facility, marking six-foot increments at a minimum, establishing where individuals should stand to maintain adequate social distancing;
 - iii. Providing hand sanitizer, soap and water, or effective disinfectant at or near the entrance of the facility and in other appropriate areas for use by the public and personnel, and in locations where there is high-frequency employee interaction with members of the public (e.g. cashiers);
 - iv. Providing for contactless payment systems or, if not feasible to do so, the providing for disinfecting all payment portals, pens, and styluses after each use;
 - v. Regularly disinfecting other high-touch surfaces;
 - vi. Posting a sign at the entrance of the facility informing all personnel and customers that they should: avoid entering the facility if they have any COVID-19 symptoms; maintain a minimum six-foot distance from one another; sneeze and cough into one's elbow; not shake hands or engage in any unnecessary physical contact; and
 - vii. Any additional social distancing measures being implemented (see the Centers for Disease Control and Prevention's guidance at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>).
- i. For the purposes of this Order, "Essential Travel" means travel for any of the following purposes:
- i. Travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, and Minimum Basic Operations.
 - ii. Travel to care for any elderly, minors, dependents, or persons with disabilities.

- iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services.
 - iv. Travel to return to a place of residence from outside the County.
 - v. Travel required by law enforcement or court order.
 - vi. Travel required for non-residents to return to their place of residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional prior to commencing such travel.
 - vii. Travel to manage after-death arrangements and burial.
 - viii. Travel to arrange for shelter or avoid homelessness.
 - ix. Travel to avoid domestic violence or child abuse.
 - x. Travel for parental custody arrangements.
 - xi. Travel to a place to temporarily reside in a residence or other facility to avoid potentially exposing others to COVID-19, such as a hotel or other facility provided by a governmental authority for such purposes.
- j. For purposes of this Order, “residences” include hotels, motels, shared rental units and similar facilities. Residences also include living structures and outdoor spaces associated with those living structures, such as patios, porches, backyards, and front yards that are only accessible to a single family or household unit. Hotels, motels and short term rentals are subject to the restrictions in Section 16.f.xxix above.
- k. For purposes of this Order, “Social Distancing and Hygiene Requirements” means:
- i. Maintaining at least six-foot social distancing from individuals who are not part of the same household or living unit;
 - ii. Frequently washing hands with soap and water for at least 20 seconds, or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19;
 - iii. Covering coughs and sneezes with a tissue or fabric or, if not possible, into the sleeve or elbow (but not into hands);
 - iv. Wearing a facial covering when out in public, consistent with the Facial Covering Order; and
 - v. Avoiding all social interaction outside the household when sick with a fever, cough, or other COVID-19 symptoms.

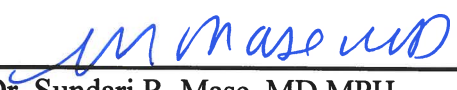
All individuals must strictly comply with Social Distancing and Hygiene Requirements, except to the limited extent necessary to provide care (including childcare, adult or senior care, care to individuals with special needs, and patient care); as necessary to carry out the work of Essential Businesses, Essential Governmental Functions, or provide for Minimum Basic Operations; or as otherwise expressly provided in this Order.

1. To the extent the Sheriff or any chief of police has any questions regarding the definitions under this Order, the Health Officer hereby delegates authority to the County Counsel to answer such questions.
17. Government agencies and other entities operating shelters and other facilities that house or provide meals or other necessities of life for individuals experiencing homelessness must take appropriate steps to help ensure compliance with Social Distancing and Hygiene Requirements, including adequate provision of hand sanitizer. Also, individuals experiencing homelessness who are unsheltered should abide by 12 foot by 12 foot distancing for the placement of tents/sleeping quarters, and government agencies should provide restroom and hand washing facilities for such individuals as set forth in Centers for Disease Control and Prevention Interim Guidance Responding to Coronavirus 2019 (COVID-19) Among People Experiencing Unsheltered Homelessness (<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/unsheltered-homelessness.html>).
18. Pursuant to Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests that the Sheriff and all chiefs of police in the County ensure compliance with and enforce this Order. The Sheriff, chiefs of police, County Counsel, and city attorneys are empowered to ensure compliance with and enforce this Order within their jurisdictions. Questions of interpretation of the Order shall remain as set forth in Subsection 16.1. above. The violation of any provision of this Order constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both.
19. The County is ordered to establish an Operations Center, implement all emergency protective orders, implement all health officer orders, and implement the County's pandemic response.
20. The Health Officer has determined that this Order, and its prior Orders, were and are necessary because cases of COVID-19 have been confirmed throughout Sonoma County. COVID-19 is highly contagious and has a propensity to spread in various ways including, but not limited to, by attaching to surfaces or remaining in the air, resulting in physical damage and/or physical loss.
21. The Social Distancing and Hygiene Requirements and Appendices in this Order establish minimum requirements. The Health Officer, in consultation with the Economic Development Board and industry representatives, may develop and establish additional sector specific social distancing and health/safety standards and best practices. Until such sector specific standards and best practices are established, industries should review any relevant sector specific COVID-19 guidance or regulations issued by Federal, California, or Sonoma County governmental agencies in order to develop and implement their own best practices, in addition to complying with the Social Distancing and Hygiene Requirements and Appendices in this Order.

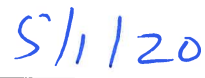
22. Copies of this Order shall promptly be: (1) made available at the County Administration Center at 575 Administration Drive, Santa Rosa CA 95403; (2) posted on the County Public Health Department website (<https://sonomacounty.ca.gov/Health/Public-Health/>) and (<https://socoemergency.org/>); and (3) provided to any member of the public requesting a copy of this Order.

23. If any provision of this Order to the application thereof to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

IT IS SO ORDERED:



Dr. Sundari R. Mase, MD MPH
Health Officer of the County of Sonoma



Date

Attachments: Appendix A – Social Distancing Protocol
Appendix B – COVID-19 Construction Field Safety Requirements
Appendix C – Golf Site Requirements

Appendix A: Social Distancing Protocol

Business name: Click or tap here to enter text.

Facility Address: Click or tap here to enter text.

Approximate gross square footage of space open to the public: Click or tap here to enter text.

Essential Businesses must implement all applicable measures listed below, and be prepared to explain why any measure that is not implemented is inapplicable to the business.

Signage:

☐ Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have COVID-19 symptoms; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear facial covering, as appropriate; and not shake hands or engage in any unnecessary physical contact.

☐ Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Employee Health (check all that apply to the facility):

☐ Everyone who can carry out their work duties from home has been directed to do so.

☐ All employees have been told not to come to work if sick.

☐ Educated employees and management to carry out COVID-19 mitigation plans and protocols.

☐ Provide training to employees on COVID-19 mitigation measures for customer-facing activities.

☐ Temperature checks to verify the employee's temperature is below 100.0 F before entry into workplace.

☐ Symptom checks are being conducted before employees may enter the work space.

☐ Employees are required to wear facial covering, as appropriate.

☐ All desks or individual work stations are separated by at least six feet.

☐ Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

☐ Break rooms:

☐ Bathrooms:

☐ Other (Click or tap here to enter text.): Click or tap here to enter text.

- ☐ Disinfectant and related supplies are available to all employees at the following location(s): Click or tap here to enter text.
- ☐ Hand sanitizer effective against COVID-19 is available to all employees at the following location(s): Click or tap here to enter text.
- ☐ Soap and water are available to all employees at the following location(s): Click or tap here to enter text.
- ☐ Copies of this Protocol have been distributed to all employees.
- ☐ Optional—Describe other measures: Click or tap here to enter text.

Measures To Prevent Crowds From Gathering (check all that apply to the facility):

- ☐ Limit the number of customers in the store at any one time to Click or tap here to enter text., which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
- ☐ Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.
- ☐ Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain: Click or tap here to enter text.
- ☐ Optional—Describe other measures: Click or tap here to enter text.

Measures To Keep People At Least Six Feet Apart (check all that apply to the facility)

- ☐ Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- ☐ Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- ☐ Separate order areas from delivery areas to prevent customers from gathering.
- ☐ All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- ☐ Optional—Describe other measures: Click or tap here to enter text.

Measures To Prevent Unnecessary Contact (check all that apply to the facility):

- ☐ Preventing people from self-serving any items that are food-related.
- ☐ Lids for cups and food-bar type items are provided by staff; not to customers to grab.
- ☐ Bulk-item food bins are not available for customer self-service use.
- ☐ Not permitting customers to bring their own bags, mugs, or other reusable items from home.
- ☐ Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly.
Describe: Click or tap here to enter text.
- ☐ Optional—Describe other measures (e.g. providing senior-only hours): Click or tap here to enter text.

Measures To Increase Sanitization (check all that apply to the facility):

- ☐ Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- ☐ Employee(s) assigned to disinfect carts and baskets regularly.
- ☐ Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else where people have direct interactions.
- ☐ Disinfecting all payment portals, pens, and styluses after each use.
- ☐ Disinfecting all high-contact surfaces frequently.
- ☐ Optional—Describe other measures: Click or tap here to enter text.

* Any additional measures not included here should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name: Click or tap here to enter text.

Phone number: Click or tap here to enter text.

Appendix B: COVID-19 Construction Field Safety Requirements

The following are required elements of a Social Distancing Protocol for construction businesses engaged in allowed construction activity under Section 16.f.vi of the Health Officer's Order C19-09, dated May 1, 2020.

1. If requested, submit to the appropriate County Representative the new or updated Social Distancing Protocol consistent with these guidelines;
2. Establish an assembly point for staff, before the start of work each day that complies with the recommended social distancing parameters;
3. Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the work site. If workers leave and re-enter the work site during the shift, re-screen individuals prior to re-entry into the work site;
4. Provide a daily tailgate session reviewing site protocols to mitigate potential spread of the virus. As information is changing continuously regarding COVID-19, these tailgates should occur daily and contractors should document attendance and require worker signatures;
5. Designate a Site Safety Rep (SSR) to monitor and implement all recommended safety practices regarding the COVID-19 virus with all contractor staff members. Labor supervisors must have the authority, through consultation with the SSR, to halt all activities that do not adhere to the COVID-19 safety practices. The SSR should have training commensurate with this hazard and all required industrial hygiene practices that may be required on the job site. This person will be responsible to maintain supplies of disinfectants and make sure that workers follow decontamination, hand washing, and distancing;
6. For work sites where multiple employers share the same work space, inform all employers about each Social Distancing Protocol and site-specific COVID-19 Construction Field Safety Requirements. Where one contractor enters the space of another contractor, the most stringent protocol or guideline will be followed. Stagger the trades as needed to reduce density and maintain social distancing and separation of at least 6 feet. Minimize interactions when picking up or delivering equipment or materials;
7. Regularly clean and sanitize trailers, toilets, and other enclosed spaces;
8. Social distancing must be maintained in elevators and lifts. Establish a regular cleaning and disinfection schedule for elevators and lifts. Identify other "choke points" or "high-risk areas" where persons may come into close contact, and take appropriate steps to maintain social distancing and hygiene;
9. Establish a cleaning and decontamination protocol prior to entry and exit of the job site. Establish a similar cleaning protocol within the job site area;

10. Establish cleaning and/or hand washing stations within the work areas. They should be of sufficient quantity to allow staff to remain within the work areas without exiting into break areas. It is critical to adequately maintain these stations continuously;
11. Establish adequate time in the workday to allow for proper cleaning and decontamination including prior to leaving the job site for the day;
12. Ensure easy access to parking, since public transit may be limited;
13. Assign a second safety officer to the construction site to ensure protocols are being followed;
14. Ensure all persons utilize appropriate personal protective equipment, including facial coverings or masks, depending on the nature of the work; and
15. Establish a Code of Safety Practices that will at a minimum require staff/labor to follow the following practices during the course of their work:
 - a. If you feel sick, or have been exposed to anyone who is sick with COVID-19, stay at home. You may be required to provide COVID-19 test result showing a negative result (not infected with COVID-19) before being allowed to return to work. This is critical to preventing spread of the virus.
 - b. Wash hands frequently for at least 20 seconds with soap and water. Avoid touching your face with un-sanitized hands. Avoid touching common surfaces with bare hands.
 - c. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum 6 feet separation from one another at all times feasible. Do not shake hands or make other unnecessary direct contact with other staff.
 - d. Do not carpool with other staff unless they are family members living within your household. Do not share phones. Use of microwaves, water coolers, and other similar group equipment for breaks is suspended until further notice.
 - e. Clean and disinfect personal tools prior to use, as well as group tools.
 - f. Disposable paper towels and similar waste must be deposited in non-touch waste bins.
 - g. Do not cough or sneeze into your hand; rather, direct coughs and sneezes into a cloth or tissue or, if not available, the crook of your arm at your elbow; follow established CDC guidelines.
 - h. Workers should change work clothes and shoes prior to arriving at home. All clothing should not be shook out. Launder work clothes separate from other laundry.

Appendix C — Golf Site Requirements

Use of golf courses and driving ranges authorized by Section 16.a.iii.2. of this Order shall comply with the following requirements:

General Training and Cleanliness:

1. All employees will be trained on proper sanitation, as outlined by the CDC (i.e. washing hands for 20 seconds with soap and water, sneezing into elbows, wearing masks and gloves, staying home if sick).
2. Staff will regularly clean restrooms and sanitize all touch points.
3. All employees and customers will be required to follow Federal, State, and local guidelines for social distancing, masks, and interactions.

Pro Shop Operations:

1. Pro shops shall not be open for retail sales. The shops shall not allow more than 2 (two) patrons in the facility at a time, while keeping a minimum of 6 feet distance from one another.
2. Only credit card or online payments accepted.
3. Only take-out food and beverages services allowed.
4. No indoor or outdoor seating.
5. Plastic screens between staff and customers are required.
6. Staff shall wear facial coverings at all times.
7. Customers will be required to wear facial coverings while in the pro shop.
8. No rental clubs.
9. No more than 6 (six) tee times per hour.
10. Hand sanitizer will be available to all staff and customers.
11. Doors will be propped open to avoid points of contact.
12. All protocols will be posted on the websites and at the courses. Course staff and golfers will be required to enforce the protocols in order to remain open.

General Operations:

1. Players shall maintain a minimum 6-foot distance from others.
2. Maximum of four players per group.
3. No shared equipment.
4. Players shall have a facial covering with them and use it to comply with the Health Officer's Order regarding Facial Coverings (C19-07).
5. Hand carts will be sanitized after each use.
6. Sonoma County residents only with proof of residency.
7. No tournament style events.
8. No private lessons, group instruction or clinics.
9. No club cleaning by personnel.
10. Hand towels, ice chests with water, seed/sand bottles, on-course bunker rakes, ball washers, community tees, scorecards and pencils, rakes for sand traps, and all on-course water stations will be removed from the course.
11. Flag will be no touch and left in at all times.
12. Cups will be filled to within 1 inch of the green or raised above green height to avoid reaching in the cup for the ball.
13. Post, in areas visible to all workers, required hygienic practices including not touching face with unwashed hands or with gloves; washing hands with soap and water for at least 20 seconds; use of hand sanitizer with at least 60% alcohol, cleaning and disinfecting frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, and doorknobs; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC.
14. Golf courses and driving ranges shall designate a site-specific COVID-19 supervisor to enforce these requirements. The designated COVID-19 supervisor shall be present on site at all times during golfing activities. The COVID19 supervisor can be an on-site worker who is designated to carry this role.

Cart Operations:

Order of the County Health Officer of the
County of Sonoma Extending the Shelter in Place

1. Carts will be limited to one rider and two bags.
2. Carts will be sanitized after each use.
3. Hand carts will be sanitized after each use.

Driving Range Restrictions:

1. When possible, stalls will be widened to twelve (12) feet. If stalls are currently permanent, golfers will be required to use every other one.
2. Balls will be thoroughly cleaned with soap, bleach or disinfectant after each pick of the range and before they are placed back on the range.
3. All range staff attendants must wear gloves and facial coverings.
4. Golf clubs shall not be shared or rented.
5. Range buckets, must be disinfected after each golfer use.